

**NEUROPATHOLOGY SOCIETY OF INDIA (NPSI)**

**MEMORANDUM OF ASSOCIATION  
&  
RULES AND REGULATIONS  
&  
BYE LAWS**

# **PART - I**

## **MEMORANDUM OF ASSOCIATION**

### **1. MEMORANDUM**

**This memorandum is the charter of the Neuropathology Society of India with present National headquarters at** Department of Neuropathology, National Institute of Mental Health & Neurosciences (NIMHANS), Hosur Road, Bangalore 560 029. It defines the aims and objectives, its operations and range of activities.

### **2. NAME OF THE SOCIETY:**

The name of the society shall be the “**Neuropathology Society of India**”, herein after referred to as “NPSI”

### **3. REGISTERED OFFICE OF THE SOCIETY:**

The Society shall operate in the Republic of India both directly or through branches established and affiliated for the purpose.

The registered office shall be Department of Neuropathology, National Institute of Mental Health & Neurosciences (NIMHANS), Hosur Road, Bangalore 560 029.

### **4. AIMS AND OBJECTIVES**

To advance knowledge in the field of neuropathology, and to disseminate such knowledge in the country and abroad.

- (i) The Society will be a non-profitable organization for promotion and advancement of knowledge and research in the field of neuropathology, and to disseminate such knowledge in India and abroad.
- (ii) To establish, operate, promote, run, maintain, and manage programs engaged in advancement of research and teaching pertaining to neuropathology and its related disciplines.

- (iii) To conduct conferences, CME, workshops, lectures, seminars, webinars and demonstrations to increase awareness and promote interest in the field of neuropathology.
- (iv) To create uniform laboratory-based protocols and guidelines for diagnosis and reporting of tumors and diseases pertaining to neuropathology that can be applied in all centers in the country.
- (v) To increase public awareness in terms of availability of facilities for laboratory diagnostic services in neuropathology.
- (vi) To promote, develop and enhance scientific exchange through inter-disciplinary and inter-institutional collaborations in India and abroad.
- (vii) To interact with Neurological Society of India (NSI), Indian Society of Pathologists & Microbiologists (IAPM), Indian Society of Neurology (IAN), Indian Society of Neuro oncology (ISNO), International Society of Neuropathology (ISN), Asian Oceanian Society of Neuropathology (AOSNP) and other national and international bodies involved with or interested in promoting research and teaching of pathology of central and peripheral nervous system.
- (viii) To foster and maintain links with other international organizations in the fields of neurological sciences and in the various appropriate branches of neuropathology.
- (ix) To assist Government and non-governmental agencies in all respective matters of neuropathology.
- (x) To protect and preserve the interest of its members.

All the income, earnings, moveable, immovable properties of the society shall be solely utilized and applied towards the promotion of its aims and objectives only as set forth in the memorandum of the society and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits, or in any manner whatsoever to the present or past members of the society or to any person claiming through any one or more of the present or past members. No member of the society shall have any personal claim on any moveable or immovable properties of the society or make any profit, whatsoever, by virtue of this membership.

## **5. METHODS:**

To attain these aims and objectives, the following approach shall be adopted:

- (i) Make rules and regulations and bye-laws for the conduct of the affairs of the society and to add, amend, vary or rescind these from time to time.

- (ii) Create administrative, technical, and other posts under the Association, and make appointments there to.
- (iii) Hold periodical meetings, conferences and social gatherings, workshops, lectures, seminars, webinars and exhibitions in neuropathology and related disciplines, in different parts of the country to disseminate knowledge and encourage interest in neuropathology.
- (iv) Actively encourage collaborative research, teaching, and training programs in various facets of neuropathology at various centers.
- (v) Develop and maintain a website dedicated to neuropathology that carries information of activities of the Society, manage web-based e-learning facilities and other activities to achieve the objectives of the Society.
- (vi) Publish, circulate, or distribute scientific material such as teaching and research material, for equitable distribution of information.
- (vii) Publish periodically a Newsletter of the Society.
- (viii) Publish and circulate a journal, which shall be the official organ of the Society, specially adapted to the needs of the subjects.
- (ix) Enhance public awareness of neurological disorders through available media.
- (x) Co-ordinate as necessary with other Societies or Organizations with similar and allied objectives, at national and international level.
- (xi) Constitute such Committee or Committees as it may deem fit for the disposal of any business of the Society.
- (xii) Raise and borrow funds from various sources from time to time for the purposes of the Society upon such terms and conditions as deemed reasonable.
- (xiii) To receive and accept donations, gifts, grants, or contributions in kind from any person or persons, associations, companies, corporates, and societies for the furtherance of the aims and objectives of the society. This should be recommended by the EC and ratified by the GB.
- (xiv) Invest any sum belonging to the Society, not immediately required, in such a manner as the Society may think fit.
- (xv) Erect, maintain, improve, or alter and keep in repairing any building occupied by the Society.
- (xvi) Do all such other things as are cognate to the objectives of the Society or are incidental or conducive to the attainment of the above objectives.

## 6. GOVERNING BODY:

The names and addresses, occupations, and the designations of the members of the Governing Body, to whom the management of the Society is entrusted as required under Section 8 of the “KARNATAKA SOCIETIES REGISTRATION ACT, 1960”, as applicable to the State of Karnataka are as under:

S. No	Name and address	Designation in the Society	Nationality	Occupation
1.	<p><b>Prof. Sarala Das</b> Former Prof &amp; Head Department of Neuropathology National Institute of Mental Health &amp; Neurosciences (NIMHANS), Bangalore 560 029</p> <p><u>Currently:</u> Senior Consultant, Pathologist and Neuropathologist, Apollo Hospitals, Bhubaneswar, 751005</p>	<b>President</b>	<b>Indian</b>	<b>Doctor</b>
2.	<p><b>Prof. Ashru K Banerjee</b> Former HOD Pathology and Professor of Neuropathology, Postgraduate Institute of Medical Education &amp; Research (PGIMER), Chandigarh 160 012</p> <p><u>Currently:</u> Senior Consultant, SRL, Fortis Hospital, Mohali. Silver Oaks Hospital, Mohali.</p>	<b>Vice- President</b>	<b>Indian</b>	<b>Doctor</b>
3.	<p><b>Dr. Chitra Sarkar</b> Professor (Neuropathology) Department of Pathology, All India Institute of Medical Sciences (AIIMS), New Delhi 110 029</p>	<b>Secretary</b>	<b>Indian</b>	<b>Doctor</b>
4.	<p><b>Dr. Anita Mahadevan</b> Additional Professor Department of Neuropathology</p>	<b>Joint Secretary</b>	<b>Indian</b>	<b>Doctor</b>

	National Institute of Mental Health & Neurosciences (NIMHANS), Bangalore 560 029			
<b>5.</b>	<b>Dr. Vani Santosh</b> Professor Department of Neuropathology National Institute of Mental Health & Neurosciences (NIMHANS), Bangalore 560 029	<b>Treasurer</b>	<b>Indian</b>	<b>Doctor</b>
<b>7.</b>	<b>Prof. VV Radhakrishan</b> Former Prof & Head Department of Pathology Sree Chitra Tirunal Institute of Medical Science & Technology (SCTIMST) Thiruvananthapuram 695 011	<b>Member</b>	<b>Indian</b>	<b>Doctor</b>
<b>8.</b>	<b>Dr. Geeta Chacko</b> Professor & Head, Neuropathology Department of Neurological Sciences, Christian Medical College (CMC), Vellore 632 004	<b>Member</b>	<b>Indian</b>	<b>Doctor</b>
<b>9.</b>	<b>Dr. BD Radotra</b> Professor (Neuropathology) Department of Histopathology Postgraduate Institute of Medical Education & Research (PGIMER), Chandigarh 160 012	<b>Member</b>	<b>Indian</b>	<b>Doctor</b>

## 7. DESIROUS PERSONS:

We, the undersigned, are desirous of forming a society named ``The Neuropathology Society of India'', under the ``KARNATAKA SOCIETIES REGISTRATION ACT OF 1960'' and accordingly have formed the said society today; i.e., 30/05/2015 and have signed the Memorandum for the purpose of Registration of the society under the Karnataka Societies Registration Act, 1960

Sl. No	Name and address	Designation in the Society	Signature
1.	<b>Prof. Sarala Das</b> Former Prof & Head Department of Neuropathology National Institute of Mental Health & Neurosciences (NIMHANS), Bangalore  <u>Currently:</u> Senior Consultant, Pathologist and Neuropathologist, Apollo Hospitals, Bhubaneswar, 751005	<b>President</b>	
2.	<b>Prof. Ashru K Banerjee</b> Former HOD Pathology and Professor of Neuropathology, Postgraduate Institute of Medical Education & Research (PGIMER), Chandigarh  <u>Currently:</u> Senior Consultant, SRL, Fortis Hospital, Mohali. Silver Oaks Hospital, Mohali.	<b>Vice-President</b>	
3.	<b>Dr. Chitra Sarkar</b> Professor (Neuropathology) Department of Pathology, All India Institute of Medical Sciences (AIIMS), New Delhi 110 029	<b>Secretary</b>	
4.	<b>Dr. Anita Mahadevan</b> Addl. Professor Department of Neuropathology	<b>Joint Secretary</b>	

	National Institute of Mental Health & Neurosciences (NIMHANS), Bangalore 560 029		
<b>5.</b>	<b>Dr. Vani Santosh</b> Professor Department of Neuropathology National Institute of Mental Health & Neurosciences (NIMHANS), Bangalore 560 029	<b>Treasurer</b>	
<b>6.</b>	<b>Prof. VV Radhakrishan</b> Former Prof & Head Department of Pathology Sree Chitra Tirunal Institute of Medical Science & Technology (SCTIMST), Thiruvananthapuram 695 011	<b>Member</b>	
<b>7.</b>	<b>Dr. Geeta Chacko</b> Professor & Head, Neuropathology Department of Neurological Sciences, Christian Medical College (CMC) Vellore, 632 004	<b>Member</b>	
<b>8.</b>	<b>Dr. BD Radotra</b> Professor (Neuropathology) Department of Histopathology Postgraduate Institute of Medical Education & Research (PGIMER), Chandigarh, 160 012	<b>Member</b>	

Place: Bangalore

**Date: 30/05/2015**

I know the aforesaid signatories who have signed this memorandum of association before me.

**Date: / /**

Special Executive Officer / Advocate /  
Chartered Accountant / Notary.  
Full Name & address with Seal

**\*Founder Members (FM):**



*This group of members established the society and constituted a governing body. This body wrote the constitution of the Society, registered it, initiated a membership drive, and conducted national elections to an executive body, which thereafter run the affairs of the society as per the approved constitution. These founding members of the Society (founder members) continue as Life members.*

## **PART – II**

### **RULES AND REGULATIONS OF THE ASSOCIATION**

#### **1. NAME**

The Name of the Society shall be the “**Neuropathology Society of India**” (“**NPSI**”).

#### **2. DEFINITION OF TERMS USED**

(i) The term “Society” wherever mentioned will mean the “**Neuropathology Society of India**” [“**NPSI**”].

(ii) **Abbreviations**

**NPSI**= Neuropathology Society of India

**EC** = Executive Committee

**GB** = General body

**GBM** = General Body Meeting

**AGBM** = Annual General Body Meeting

**EGBM** = Extraordinary General Body Meeting

**CME**= Continuing Medical Education

In the interpretation of these Rules and Regulations unless repugnant to the context, the singular shall include the plural, and the masculine, the feminine, and vice-versa and writing shall include printing, lithography, or other substitute for writing.

Neuropathology shall pertain to neoplastic and non-neoplastic diseases of the brain and spinal cord, and neuromuscular disorders.

### **3. AREA & MODE OF OPERATION**

The Society will operate in the Republic of India, whether directly or through branches established and affiliated for the purpose. The Head office of the Society will be in Bangalore, and at present the registered address will be Department of Neuropathology, National Institute of Mental Health & Neurosciences (NIMHANS), Bangalore 560 029. For furthering the aims and objectives of the Society, branches of the Society may be formed in any place all over India, provided this is sponsored by the local members and approved by the Executive Committee. Such branches shall be called by the name of the area (e.g. Karnataka Chapter). The branches would be governed by the rules of the Society.

### **4. FINANCIAL YEAR**

The financial year of the Society will begin from 1<sup>st</sup> April of one year and end on 31<sup>st</sup> March of the following year.

### **5. MEMBERSHIP**

#### **5.1. CATEGORIES OF MEMBERSHIP & ELIGIBILITY CRITERIA:**

There will be the following categories of members:

##### **5.1.1 Life Members**

##### **5.1.2 Associate Life Members**

##### **5.1.3 Student Members**

##### **5.1.4 Honorary Members**

##### **5.1.1. Life Members (LM):**

Pathologists who possess postgraduate degree in Pathology recognized by National Medical Commission (MD/DNB/DM/NMC recognized foreign equivalent degree); **AND** are practicing / interested in Neuropathology.

### 5.1.2. Associate Life Members (ALM):

All those with major interest in Neuropathology but do not qualify to be Life Member can apply as Associate Life Member.

- (i) Those who possess a postgraduate qualification recognized by National Medical Commission (NMC) viz. MD/MS/DM/MCh/DNB/NMC recognized foreign equivalent degree in allied medical disciplines such as Neurology, Neurosurgery, Neuroradiology, Neuro-oncology, Radiation Oncology etc. **AND** are interested in Neuropathology.
- (ii) Those who possess PhD degree in Pathology/allied medical disciplines / neurosciences/ biological sciences etc. **AND** are interested in Neuropathology.

### 5.1.3. Student Members (SM):

- (i) Postgraduate students in Pathology/allied medical fields related to Neurosciences, e.g., Neurology, Neurosurgery etc. (pursuing MD/DM/MCh/DNB recognized by NMC).
- (ii) Students pursuing PhD degree in Pathology/ Neurosciences/ allied medical disciplines/ biological sciences etc.
- (iii) Student membership is valid for the period of their studentship.
- (iv) They can apply afresh for Life membership/Associate Life Membership of the society on completion of their postgraduate / Ph.D. degree. At that time, they must pay the full subscription fees as applicable.

### 5.1.4. Honorary member (HM)

- (i) The Honorary membership of NPSI is a prestigious **nominated membership** for ‘Scientists of Eminence’ in academic fields related to Neuropathology and Neuroscience residing in India or abroad.
- (ii) The Honorary member should have significant contribution and have professional recognition in the field of Neuropathology, or any specialty/discipline of Neurosciences related to research, service and/or teaching.
- (iii) Honorary Member shall be nominated by at least two Life Members.
- (iv) The Executive Committee will be the admitting authority to this category of membership. Then it will be ratified in GB.

- (v) The total number of Honorary Members at any given time will be limited to not more than 2% of the total Life membership of the Society.
- (vi) The Honorary membership is a Life membership.
- (vii) The Honorary member need not pay any membership fee,
- (viii) He/ She shall enjoy all the privileges of a member except voting right and contesting for any executive committee post.
- (ix) Registration for conference will be complementary.
- (x) He/ She cannot propose new members to the society and will be exempt from attendance requirements.

## **5.2. ADMISSION/APPLICATION FOR MEMBERSHIP**

- (i) Eligible individuals belonging to the categories listed above and desiring to enroll himself/herself shall apply to the Secretary of the Society.
- (ii) The application shall be made in the prescribed application form as decided from time to time and published / uploaded on the website of the Society.
- (iii) The application shall be proposed and seconded by Life Members of the Society.
- (iv) The application shall be accompanied by a fee as approved by the General Body from time to time that shall be published / uploaded on the website of the Society.
- (v) All applications for membership shall be scrutinized by Secretary/Joint Secretary and placed before the Executive Committee for approval.
- (vi) Membership has to be approved in the Executive Committee meeting and then ratified in the General Body meeting.
- (vii) Following approval in EC and ratification in GB, membership number will be allotted and only following this, will a member have voting rights and will be eligible to contest for elections.

### **5.3. ADMISSION FEE AND MEMBERSHIP SUBSCRIPTION**

All members enrolled in the Society shall pay a onetime subscription to society as fixed by the society.

<b>Sl. No.</b>	<b>Type of Membership</b>	<b>Subscription</b>
1.	Life Member	8500
2.	Associate Life Members	5500
3.	Student Members	2500

(Valid until period of studentship)

### **5.4. RIGHTS AND PRIVILEGES OF MEMBERS**

#### **5.4.1. Life Members**

- (i) Can attend and participate in all academic and scientific activities of the Society including Annual Conferences, Continuing Education Programmes (CME), Workshops, Webinars, symposia, presenting papers in meetings etc.
- (ii) Can attend the Annual General Body Meeting (AGBM) as well as Special GBM
- (iii) Shall have voting rights (only after getting a life membership number)
- (iv) Shall be eligible to hold position of office bearer and EC member of society
- (v) Shall receive copies of all proceedings & publications of the Society such as the Journal and News Letter and other educational material.
- (vi) Eligible to apply for Subimal Roy & other NPSI awards instituted by the Society.

#### **5.4.2. Associate Life Members**

- (i) Can take part in all activities of the Society like attending conferences, webinars, CME, workshops, symposia, presenting of papers at meetings, participating in discussions, etc.
- (ii) Can attend AGBM but not Special GBM.
- (iii) Shall not have voting rights
- (iv) Cannot hold any office in the society (office bearer or EC member)

- (v) Shall receive copies of proceedings & publications of the Society such as the Journal and News Letter and other educational material.
- (vi) Eligible to apply for Subimal Roy & other NPSI awards instituted by the Society.

#### **5.4.3. Student Members**

- (i) Can take part in all activities of the Society like attending conferences, webinar, CME, workshops, symposia, presenting of papers at meetings, etc.
- (ii) Cannot attend AGBM or Special GBM.
- (iii) Shall not have voting rights
- (iv) Cannot hold any office in the society (office bearer or EC member)
- (v) Shall not receive copies of proceedings & publications of the Society such as the Journal and News Letter and other educational material.
- (vi) All student members are eligible to apply for Subimal Roy & other NPSI awards instituted by society.

#### **5.4.4. Honorary Member**

- (i) Can take part in all activities of the Society like attending conferences, webinar, CME, workshops, symposia etc.
- (ii) Can attend AGBM but not Special GBM.
- (iii) Shall not have voting rights
- (iv) Cannot hold any office in the society (office bearer or EC member)
- (v) Shall receive copies of proceedings & publications of the Society such as the Journal and News Letter and other educational material.

### **5.5. VOTING RIGHTS**

- (i) Only life members who have been approved by EC & ratified by GB & have obtained a life membership number are eligible to vote.
- (ii) Any life member who has resigned or has been expelled because of misconduct, conviction or de-recognition shall not be allowed to vote.

## **6. RESIGNATION AND TERMINATION OF MEMBERSHIP:**

### **6.1. RESIGNATION FROM MEMBERSHIP:**

A member may at any time resign from his / her membership in the Society by giving one month's notice in writing to the Secretary and on paying all money due against him/her and after returning , all books periodicals, papers and other properties of the Society which maybe in his / her possession.

### **6.2. TERMINATION OF MEMBERSHIP:**

- (i) If the conduct of any member shall be deemed by the Executive Committee to be prejudicial to the interest of the Society, the member may be requested to resign from the society. In the event of said member refusing to do so, the name shall be removed from the register provided that 2/3<sup>rd</sup> of the members present at a general body meeting (either annual or special called for this purpose) vote for the removal of the said member(s).
- (ii) Further, any member who deprives the Society of its rightful money may be penalized by having his/her name removed from the register if so recommended by the Executive Committee and voted by not less than 2/3<sup>rd</sup> of the members present at a general body meeting (either annual or special called for this purpose).
- (iii) Membership maybe terminated on ground of conviction in a court of law/de-recognition by National Medical Council or a State Medical Council on the ground of unethical conduct.
- (iv) If member becomes of unsound mind or insane
- (v) If member is adjudged insolvent or if he/she applies to be so adjudicated
- (vi) If it is found that the member is working against the interest of the Society and from the records placed before the Society, the other members by a majority feel the fact of the case stands against the member, the member who worked against the interest of the Society shall cease as member with immediate effect
- (vii) If he/she is convicted of any offence (other than an offence not involving moral turpitude) and is sentenced in respect thereof to imprisonment for not less than six months
- (viii) If he/she is absent from India for a continuous period of more than six months;
- (ix) A person shall cease to be a member in any of the following events:
  - 1. If the member dies
  - 2. If the member becomes insane or otherwise become incapable to act
  - 3. If the member resigns the office



### **6.3. APPEAL AND READMISSION OF THE MEMBERS:**

- (i) Any person who has ceased to be a member under byelaw [6.1] may become a member again on paying the usual membership fees and all previous dues, if any, and the application fee.
- (ii) Any person who ceased to be a member under byelaw [6.2 (i)&(ii)] shall not be re-admitted except when 2/3rd of the members present at a special general body meeting, called for the purpose, record their votes in favor of his / her re-admission.
- (iii) A person whose membership is terminated under byelaw [6.2 (iii)], readmission is possible when the conviction in the court is set aside or his/her name is re-entered in the Medical Register.

### **7. GENERAL BODY- DEFINITION, POWERS, AND FUNCTIONS:**

- (i) General Body will comprise of all the members of the Neuropathology Society of India (Life Members, Life Associate Members, Student Members & Honorary Members).
- (ii) The General Body is the supreme body whose decisions are final and binding.
- (iii) The overall management of the Society shall vest with the “General Body” which shall elect the Executive Committee (EC) for smooth running of the day-to-day administration.
- (iv) Life Associate Members, Student members & Honorary Members shall have no voting rights and cannot contest to hold an office. However, Life Associate Members & Honorary Members can attend AGBM but not Student members. Only life members can attend Special GBM (extraordinary, emergency, requisition meetings).

### **8. EXECUTIVE COMMITTEE – DEFINITION, POWERS, AND FUNCTIONS:**

#### **8.1. DEFINITION OF EXECUTIVE COMMITTEE (EC)**

- (i) The affairs of the NPSI shall be conducted by the Executive Committee.
- (ii) The Executive Committee will be composed of the following:

President	1 post
President Elect	1 post
Secretary	1 post
Joint Secretary	1 post
Treasurer	1 post
EC Members	3 posts
Immediate Past President	1 post
Editor (whenever Journal of society is started)	1 post

(iii) The **Office Bearers** consist of President, President-Elect, Secretary, Joint Secretary & Treasurer.

(iv) **Co-opted Members:**

Co-opted members can be inducted into the EC by a majority. However, they have no voting rights.

## 8.2. FUNCTIONS OF EXECUTIVE COMMITTEE:

- (i) Shall direct and regulate the general affairs of the Society
- (ii) Can suggest amendments of rules and byelaws to be approved in the GB. The administrative decisions are left entirely to the EC.
- (iii) Shall have the power to form councils & subcommittees as and when necessary.
- (iv) May appoint and dismiss such staff as may be found necessary to manage the work efficiently. The remuneration to be paid to appointed staff can be decided by EC.
- (v) Shall decide on the international affiliations of the society.
- (vi) Shall select members for the Advisory Committee of the Society by consensus.
- (vii) In the absence of the President or a President Elect, the members of the Executive Committee may elect from among themselves a Chairman protem
- (viii) The Editor will be nominated by the EC and the Editorial Board will be selected by the Editor in consultation with the EC.
- (ix) Secretary will be in charge of the newsletter and bring it out periodically as decided by the EC. All the relevant information will be put in the newsletter & circulated to all members by Secretary.

### **8.3. TENURE OF EACH POST OF EXECUTIVE COMMITTEE:**

	Term years
President	2
President elect*	2
Secretary	4
Joint Secretary	4
Treasurer	4
EC Members	2
Immediate Past President	2
Editor	4

\* President Elect will automatically become President after 2 years. Hence there will be no election for the post of President.

## **9. MEETINGS OF THE SOCIETY:**

The meetings of the Society (in person/virtual/hybrid) shall be held at such places and at such times as the Executive Committee may decide. The Secretary under the direction of the EC shall fix the time and venue of the meetings.

### **9.1. NAME OF THE MEETINGS:**

9.1.1 Annual General Body Meetings

9.1.2 Special General Body Meeting

9.1.3 Executive Committee Meeting

#### **9.1.1. Annual General Body Meeting (AGBM):**

An Annual General Body Meeting shall be held every year within the financial year (between 1<sup>st</sup> April to 31<sup>st</sup> March) by physical/virtual/hybrid mode, at a time and place as decided by the EC. The AGBM must

be held irrespective of whether the Society holds a Conference or not; if Conference is being held that year, AGBM can be conducted during the Conference.

**The business to be transacted at the Annual General Body Meeting shall be:**

- (i) Welcome by the President
- (ii) Condolences
- (iii) Apologies
- (iv) Confirmation of the Minutes of the previous Annual General Body Meeting and Special General Body meeting, if any.
- (v) Matters arising out of the minutes.
- (vi) To receive and adopt the annual report of the Society by the Secretary
- (vii) To receive and adopt the audited accounts of the Society by the Treasurer
- (viii) To receive the annual report by the editor of the NPSI Journal.
- (ix) To appoint an auditor for subsequent year and thank previous auditor
- (x) Venue for the next conference and its tentative dates.
- (xi) Ratification of membership of Society/termination/resignation
- (xii) To declare the results of election of the members of the Executive Committee.
- (xiii) Any other matter raised by Members with due notice to the Secretary (3weeks prior to the date of meeting)
- (xiv) Any other matter with permission of the chair.
- (xv) Installation of new Executive committee (If there is **NO** conference).
- (xvi) Vote of thanks to the Chair

**9.1.2. Special General Body Meeting:**

- (i) **Extraordinary General Body Meeting (EGBM)** -Amendments of the Constitution
- (ii) **Meeting called by the office of NPSI to discuss an important subject** – agenda will be specific to the topic under discussion.
- (iii) **Requisition meeting** - called by Secretary with the permission of the President, on written request signed by at least one fourth of the Life Members for any specific purpose, for which due notice of 4 weeks has been given.

### 9.1.3 Executive Committee Meetings:

- (i) The committee shall meet at least twice a year, by physical/virtual/hybrid mode, at a time and place as decided by the President, of which, one will be at the time of Annual General Body Meeting/Conference.
- (ii) It is obligatory for EC members to attend all meetings, unless there is valid reason for not attending which is intimated earlier.
- (iii) The EC shall nominate a Life Member to occupy a vacant seat of EC member for the remainder of the term.
- (iv) EC can Co-opt a member who can attend EC meetings but has no voting rights.
- (v) The President may, whenever deem appropriate, call a meeting of the committee to discuss any emergency agenda (**emergency meeting**).
- (vi) **Requisition meeting** - The Secretary shall, on receiving letter signed by at least 2/3rds of the EC members, call a special meeting with the consent of the President, to discuss the specific agenda. The letter should be received by the Secretary from the members at least 2 weeks before the meeting.
- (vii) The EC may invite a person to attend a meeting as and when necessary for the purpose of utilization of his/her expertise (special invitee).
- (viii) **Scientific meetings** - All scientific meetings including conferences/webinars/CME/workshop etc. to be discussed and decided in EC meeting.

### 9.2. QUORUM OF THE MEETINGS:

The quorum of the meeting shall be as follows: -

- (i) The Annual General Body Meeting: 25% of Life Members
- (ii) The Special General Body Meeting: 25% of Life Members
- (iii) Executive Committee Meeting: 50% of EC Members

**Note:** In all the meetings, if a quorum is not present within 30 minutes of the appointed time, the meetings shall stand adjourned for 15 minutes and then meet again to transact the business. If a quorum is not present at the adjourned meetings, the members present whatever their number, shall form quorum.

### **9.3. NOTICE FOR THE MEETINGS:**

The following shall be the notice period for the meetings of the Society:

- (i) Annual General Body Meeting: 21 days
- (ii) Special General Body Meeting:
  - a) Amendment of Constitution (EGBM) 21 days
  - b) Emergency meeting 10 days
  - c) Requisition meeting 10 days
- (iii) Executive Committee Meeting: 14 days
  - a) Emergency meeting 07 days
  - b) Requisition meeting 07 days

**All communications/notices will be via email. Any notice, served by email, shall be deemed to have been served on the day it is mailed.**

### **9.4. MINUTES OF MEETINGS (GB, EC, SPECIAL GB etc.)**

- (i) The minutes of all the meetings shall be correctly kept and recorded as early as possible, and shall be signed by the President/Chairman of the Meeting to be confirmed at the next meeting.
- (ii) The President/Chairman of the meeting may, with the consent of the members, adjourn the meeting, but no business shall be transacted at adjourned meeting other than the business unfinished at the meeting.
- (iii) All questions submitted to a meeting shall be decided by a majority of votes, as registered by show of hands, or in such other manner as the President/Chairman of the meeting, shall determine.
- (iv) No business shall be transacted at a requisition meeting other than that, for which the meeting is called for.

## **10. OFFICE BEARERS & EC MEMBERS OF THE SOCIETY - DUTIES AND RESPONSIBILITIES:**

### **10.1. PRESIDENT:**

- (i) The President shall preside over all meetings of NPSI,
- (ii) Shall regulate the proceedings of all meetings,
- (iii) Shall be responsible for day-to-day administration of the NPSI co-ordinating with the EC
- (iv) Ensure adherence to the rules and regulations of the Society, and in case of doubt regarding interpretation of any of the rules and regulations, the President's interpretation will be treated as final. Apart from legal interpretation of this Memorandum of Association, & Rules and Regulations & Bye Laws.
- (v) Shall be ex-officio member of all committees appointed by the NPSI.
- (vi) He/she shall, besides her / his ordinary vote, in all meetings have a casting vote in case of equal division of votes among members.
- (vii) In his/her absence, the President Elect shall officiate for him/her, failing whom any EC member (other than secretary) can be proposed at the meeting to perform the duties of the President.
- (viii) The President shall be the chairperson of the scientific committee at the Annual conference of the NPSI.
- (ix) The President shall lead the inaugural and valedictory function of the annual conference of the NPSI in association with the Secretary and the local organizing committee
- (x) The President shall deliver the Presidential oration during the conference of the NPSI

### **10.2. PRESIDENT ELECT**

- (i) The President Elect will perform all duties of the President, in his/her absence.
- (ii) He/She will be the returning officer for the NPSI Elections/Chairperson of Election Commission.

### **10.3. SECRETARY**

The Secretary shall be responsible for carrying out the decisions of the Executive Committee and the affairs of the society as laid down in the Constitution and byelaws.

- (i) Have administrative control over all the affairs of the Society.
- (ii) Have charge of the correspondence in relation to the Society.
- (iii) Shall be responsible for maintaining the following records of the Society
  - (a) Membership Register:
    - A membership register will contain the following:
      - Names of all the members of the society, their qualifications, addresses, contact numbers, email-id, photograph, and medical council registration numbers.
  - (b) Attendance Register:
    - For all business meetings which includes EC, AGB, EGB and any other business meetings also.
  - (c) Inward & Outward Correspondence File.
- (iv) Convene meetings of the Executive Committee, General Body & all other special/emergency/requisition meetings.
- (v) Prepare agenda of EC, GB and other meeting in consultation with President.
- (vi) Keep accurate minutes of all meetings of the Society including EC, GB and other Committees thereof.
- (vii) Shall be Ex-officio member of all adhoc committees constituted by EC
- (viii) Shall receive and screen membership applications / resignation.
- (ix) Shall be responsible for timely conduct of elections for various posts.
- (x) Shall be in charge of timely publications and distribution of newsletters.
- (xi) Shall be in-charge of timely updating of web site.
- (xii) Prepare the annual reports of the Society and present it in the AGBM.
- (xiii) Shall submit annual reports to the Registrar of Societies.
- (xiv) Shall Co-ordinate the NPSI quarterly webinars.
- (xv) Shall co-ordinate with the local Organizing Secretary for conduct of conferences, CME, workshops, symposia etc.
- (xvi) Shall co-ordinate with the Organizing Secretary of conference for conducting the meetings of the Executive Committee and General Body during the conference.
- (xvii) Prepare certificates to be distributed during the annual conference.
- (xviii) Responsible for preparing medal/plaque for orations.
- (xix) Shall perform all such duties as are incidental to that office.



## **10.4. JOINT SECRETARY**

- (i) The Joint Secretary shall assist the Secretary in maintaining the records and all other activities of the Society as outlined above.
- (ii) He/she will also be responsible for performing the duties of the Secretary in his/her absence.

## **10.5. TREASURER**

- (i) The Treasurer shall receive all remittances relating to the Society and deposit them in respective accounts in nationalized banks approved by the EC.
- (ii) Shall be responsible for maintaining and operating the accounts of the Society (income and expenditure)
- (iii) Make disbursement and maintain vouchers and records of all such disbursements.
- (iv) Maintain list of members, accept membership fee and provide receipt for such payments
- (v) Shall carry out all transactions only through cheques that are signed jointly by the Treasurer and the Secretary.
- (vi) The treasurer shall maintain the following records-
  - (a) Cash Book.
  - (b) Receipt Book.
  - (c) Voucher File containing all expenditure vouchers numbered serially and filed chronologically.
  - (d) Ledger showing separate accounts of all items of receipts and expenditure.
  - (e) Bank records such as Passbook, Cheques and Cash Deposit Books, Cheque payment register, Cheque Book, FDR & bank correspondence & keep them in safe custody.
- (vii) The Treasurer shall prepare an Income and Expenditure Account and Balance Sheet for every year as on the last day of March.
- (viii) Shall get all accounts of the Society audited by approved auditors every year before presenting to the Executive Committee and the General Body.
- (ix) Coordinate with the auditor for applying for timely filing of income tax returns, income tax exemption and other formalities as required and maintain all the said records of the Society.
- (x) Shall invest surplus funds in schemes/policies/deposits in Govt. approved instruments after approval from EC and GB.

- (xi) Present bills for approval of payment by the Executive committee.
- (xii) Shall be in charge of all documents and property and other assets of the Society.
- (xiii) Ensure submission of accounts of the journal (whenever started) by the editor every year.
- (xiv) Present the audited report in AGBM
- (xv) Any other duties as are incidental to that office.

## **10.6. EC MEMBERS**

- (i) The EC members must assist the office bearers of the Society on discharging their duties and shall abide by the duties allocated to them by the President in consultation with the Office bearers, as and when necessary.
- (ii) The EC members should attend all the EC and AGBM meetings during their tenure. In case of a medical/other emergency, leave of absence must be intimated to the President as soon as possible.

## **10.7. EDITOR**

- (i) The Editor shall be nominated by the EC & will be responsible for the official journal published by the NPSI as the head of the Editorial Board.
- (ii) The Editorial Board (including International Advisors) will be selected by the Editor, in consultation with the EC.
- (iii) The Editor shall be assisted by the Editorial Board appointed by him/her and approved by the EC.
- (iv) Editor shall identify and appoint Peer Reviewers with expertise in different topics with the help of the editorial board.
- (v) Editor would be responsible for general administration, employment of personnel, purchase of equipment and financial administration for purposes of the journal.
- (vi) Ensure regular and timely publication of the journal.
- (vii) The number of issues per year will be decided by the Editor in consultation with EC.
- (viii) Periodically review and improve the format, contents & quality / impact factor of the journal.
- (ix) Maintain standards of publications of the journal in accordance with internationally accepted metrics.
- (x) Provide hard copies and online copies of the journal to members and subscribers as may be decided from time to time.

- (xi) Open accounts in Banks and act as a authorized signatory, as may be necessary after due approval of EC.
- (xii) Encourage online payment and liaison with the Secretary & Treasurer to maintain as secure payment gateway for payments to the journal.
- (xiii) Maintain accounts related to income and expenditure with regard to the publication of the journal and the expenses of the Editorial office and with the assistance of the Honorary Treasurer present audited accounts to the Executive Committee and General Body.
- (xiv) Arrange for funding by way of advertisements and royalties in the journal.
- (xv) All original articles accepted by the journal for publication become the property (copyright) of the journal and may not be reproduced in another text without the permission from the editor/journal.
- (xvi) When a paper is received by the Editor, he/she shall scrutinize it and if found worthy, submit it to at least two reviewers inviting their comments.
- (xvii) In the event of modifications or alterations being suggested by one or both reviewers the appropriate unsigned comments on the papers, shall be communicated by the editor to the author/s. If one of the reviewers recommends publication and the other does not, the Editor shall refer the paper to a third referee for his/her independent opinion or the Editor may be the third referee. The final decision regarding publication lies with the Editor.
- (xviii) The Editor must have a meeting of the Editorial Board once in four months in consultation with the office bearers of the EC. During this meeting they will review the performance of the Journal. This should be incorporated in the Editor's Annual Report.
- (xix) The Editor will submit his/her Annual Report to the EC and subsequently to the GB during the AGBM.

## **11. TERM OF EXECUTIVE COMMITTEE & PROCEDURE OF ELECTION**

### **11.1. TERMS OF OFFICE:**

	Term (years)	Number of terms eligible
President	2	None
President elect	2	None
Secretary	4	One more term

Jt. Secretary	4	One more term
Treasurer	4	One more term
Editor	4	One more term*
Members	2	One more term
Immediate Past President	2	None

\* Extension of term of editor to be decided by EC.

## 11.2 PROCEDURE FOR ELECTIONS

### 11.2.1. Conduct of Elections

- (i) Electoral process will be conducted by the Returning officer.
- (ii) The President Elect will be the Returning officer to conduct the elections. He/she will be responsible for all the correspondence regarding the election process and his/her address, contact number and email will be put on the website and communicated to all members.
- (iii) The elections will be conducted online (e-voting).

### 11.2.2. Roles & Responsibilities Of Returning Officer

The returning officer will

- (i) Finalize the election schedule and the dates in consultation with the EC.
- (ii) Will choose the IT provider in consultation with EC. He /She shall have meetings with the IT provider to ensure that the e-voting process is secured. The IT provider shall be responsible to see that all possible security mechanisms are in place to avoid duplicate voting and bulk voting.
- (iii) Scrutinize the nomination forms, CV and declare the list of eligible candidates
- (iv) Supervise the process of counting of votes
- (v) Shall oversee the conduct of the e-voting to ensure its accuracy, fairness and confidentiality.
- (vi) Any complaints/malpractices will be dealt with along with the President. In case of any dispute, the returning officer will have the final word.

### 11.2.3. Final Electoral List

The Secretary of NPSI will prepare and finalize the electoral rolls of the life members of the NPSI at least 12 weeks before the date of election. The final list will be placed on the NPSI website.

### **11.3. SCHEDULE OF ELECTIONS:**

It will be the responsibility of the Returning Officer to do as follows:

- (i) Announcement of election schedule at least 8 weeks prior to date of election and announcement of various vacant positions for Executive Committee along with uploading of nomination form on the website. Further procedure for nomination also to be notified.
- (ii) Date of start of nominations: 7 days after announcement of election schedule.
- (iii) Date of closure of nominations: 14 days after start of nomination.
- (iv) Date of informing the eligible candidates for various posts: 7 days after the last date of nominations.
- (v) Date for withdrawal : 3 days after date of intimation to candidates
- (vi) Date of start of voting: 7 days after the last date for withdrawal
- (vii) Closing of voting: 7 days after start of voting. The election portal shall be locked after the closing of the election.
- (viii) Counting of votes: On the day or a day prior to EC meeting
- (ix) Counting of votes will be done electronically in the presence of the Returning Officer and representative/nominees of the candidate. The number of votes polled for each candidate for various posts and the number of invalid votes will be noted. In the event of a tie between 2 candidates, the winner shall be decided by tossing a coin. In the event of any conflict the final decision will be that of the Returning Officer. The aforesaid formalities shall be completed before the EC meeting.
- (x) Results of the election will be announced by the Returning officer in the EC meeting and subsequently in AGB meeting.
- (xi) The elected members will assume office at the end of valedictory function in Conference **OR** before vote of thanks in AGBM if there is no conference.

### **11.4. PROCEDURE FOR NOMINATION**

- (i) Nomination papers duly proposed and seconded by Life Members should be submitted online to the Returning Officer before the date of closing of nominations in the appropriate form uploaded on the website. This should be accompanied by 'No Objection Certificate' by the candidate along with a brief biodata not exceeding 200 words.
- (ii) Election will be conducted when the number of nominations exceeds the number of posts advertised for each category.

- (iii) Members cannot contest for more than one post.
- (iv) Candidates seeking election for any post may canvass for support only by phone calls and not by any other method.
- (v) Complaints, if any about canvassing or malpractices should be made in writing with supporting evidence to the Returning Officer. The decision of the Returning Officer shall be final.

## **11.5 ELIGIBILITY CRITERIA FOR OFFICE BEARERS.**

### **11.5.1 President**

No election for the post of President. The President Elect will automatically assume the post of President at the end his/her tenure (2 years).

After demitting office, the President shall remain on the Executive Committee as “Immediate past president” for a period of two years and shall not contest for any post in the EC.

### **11.5.2. President Elect**

- (i) Should be a Life Member of NPSI for 4 years.
- (ii) Served as member of EC in any post for at least one term.

### **11.5.3. Secretary, Joint Secretary, Treasurer**

- (i) Should be Life Member of NPSI for 3 years.
- (ii) Served as a member of EC in any post for at least one term.
- (iii) Terms of all three posts is for 4 years and are eligible to apply for one more term.

### **11.5.4. EC Members**

- (i) Should be Life Member of NPSI for 2 years.
- (ii) Term is for 2 years and are eligible to apply for one more term

### **11.5.5. Editor**

- (i) Should be Life Member of NPSI for 2 years.
- (ii) The editor shall be nominated by EC and announced in AGBM.
- (iii) Extension of one more term shall be decided by EC.

### **11.5.6. Members Of the Editorial Board**

- (i) Should be a Life Member of NPSI for 2 years.
- (ii) Members to be decided in EC will be selected in the EC on the recommendation of the Editor
- (iii) Members of editorial board will be coterminous with the tenure of the Editor.

### **11.6. FILLING OF VACANCIES IN EXECUTIVE COMMITTEE:**

- (i) If no application is received for the post of President-elect during election or if a vacancy occurs in the post of president-elect, the EC will notify for re-election for the said post.
- (ii) If no application is received for the post of secretary or treasurer during election, the EC will notify for re-election for the said post.
- (iii) If a vacancy occurs in any of the office bearers' position (excluding President-elect), the EC can nominate a member of the office bearer/EC/life member to fill the said post, who will serve till the remaining period of the term or until the next election is held for the said post.
- (iv) If a member of the EC or any office bearer is already holding one official post, he/she can apply for another post, provided the terms of the two posts are non-overlapping.
- (v) If a member of the EC or any office bearer resigns from his/her post, he or she cannot apply for any EC or office bearer post for a period of 2 years.

## **12. FUNDS AND INCOME OF THE SOCIETY AND ITS UTILISATION:**

### **12.1. THE FUNDS OF THE SOCIETY SHALL BE DERIVED FROM THE FOLLOWING SOURCES:**

- (i) Subscription received from members.
- (ii) Interest on deposits from the Bank
- (iii) Special contribution or donations raised directly or through the NGO's.
- (iv) Income derived from the publications of the Society as per Bylaws.
- (v) Requests received by legacies from persons who desire to benefit the Society.

(vi) Such other sources as may be authorized by the Executive Committee or the General Body of the Society.

## **12.2. TYPES OF FUND:**

### **12.2.1. Corpus Fund:**

- (i) The Corpus fund consists of Membership fees, gifts, contributions, donations and other sources approved by the Executive Committee.
- (ii) Corpus fund cannot be drawn but the interest from the fund can be utilized.

### **12.2.2. Endowment Funds:**

- (i) Endowment fund is only for specified purposes like orations.
- (ii) This money set aside for specified purposes and only the interest there on will be utilized as per decision of EC.

### **12.2.3. Educational Funds:**

- (i) Any excess amount remaining at the end of financial year which is taxable can be set aside as education fund to be utilized for the next five years.

## **12.3. OPERATION OF BANK ACCOUNTS**

The finances of the society will be maintained in a savings bank account/fixed deposit (FD) accounts of a nationalized bank. The Secretary and the Treasurer will jointly be authorized signatories for all the account.

## **12.4. DONATIONS:**

All donations made to the Society may be exempted under *Section 15G* of the Income Tax Act, 1922 and corresponding provision of *Section 80G* of Income Tax Act, 1961 (subject to the limits and conditions prescribed in the said section), from payment of income tax.

## **12.5. UTILIZATION OF THE FUND:**

The Executive Committee will ensure that the fund of the Society should be strictly used for the fulfillment of the objectives of the Society as specified in the Memorandum of Association.

All the income earning, movable, immovable properties of the society shall be solely utilized and applied towards the promotion of the aim and objectives of the society only as set forth in the Memorandum of



Association and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to any present or past member of the Society or to any person claiming through any or more of the present or past members. No member of the Society shall have any personal claim on any movable or immovable properties of the Society or make any profit, whatsoever by virtue of his/her membership.

### **13. PROVISION FOR PURCHASE/SALE OR TRANSFER OF IMMOVABLE PROPERTY:**

Society can purchase / sell or transfer its property in the name of the Society as decided by General Body Meeting. An immovable property can be transferred to the Society, either by way of settling the property through a Will or Deed or by way of donating the same to the Society. In all the cases the instrument should be in writing and it should contain complete description of the property so as to clearly identify the property. The title of property should be clear to be transferable to the Society. It should be free from mortgage and litigation. The instrument by which the immovable property is desired to be introduced to Society is required to be registered, and then only the property can be conveyed in favor of the Society.

### **14. CUSTODY OF THE DOCUMENTS:**

All important papers/documents etc. connected to the society shall be kept at the registered office in the beginning at the time of initiating the functioning of the Society. These may be transferred in subsequent instances, to the serving Secretary for optimal functioning and or other suitable place as per the decision of the Executive committee. Executive Committee shall be held responsible for any loss or damage to the official records of the society. A duplicate set of important papers and documents may be kept at the Society headquarters.

### **15. AMENDMENT OF THE CONSTITUTION:**

A Sub Committee (Constitution Review Committee) will be constituted by the EC for amendment of the constitution who will go through the constitution with proposals for amendment.

- (i) After the drafting of the constitutional amendments, it has to be vetted by a lawyer. He/She will incorporate proper legal wordings in the draft.
- (ii) The committee will then inform the EC that the constitution review committee has completed its job of making the necessary amendments to the constitution (no discussions / modification to be done by the EC).
- (iii) The Secretary of NPSI will then circulate the amendments to all life members of NPSI and also put it on the website. The Secretary will seek their comments / suggestions / modifications within a stipulated time period.
- (iv) The amendments will next be put up to the first extraordinary general body meeting (EGBM) convened only for this purpose with this single agenda. The Secretary of NPSI will arrange for this meeting. The amendments will be discussed in this first EGBM and any modifications suggested to the proposal of the constitution review committee will be made by voting or by consensus.
- (v) After the amendments are passed in first EGBM, the Secretary of NPSI will call for a second EGBM, again with this single agenda, The second EGBM will have to be called after a month only to ratify whatever has been modified in first EGBM. There will be no changes/ alterations or modifications in the second EGBM - this will be only for ratification. (The number of members present in these EGBMs is not a problem — quorum is not important once EGBM is reconvened after adjournment).
- (vi) After ratification in second EGBM, the Secretary of NPSI has to send the amendments to the Registrar of societies. The day the amendments are posted to the registrar, the society can implement the modifications/new laws.

## **16. SETTLEMENT OF DISPUTES:**

All the legal disputes will be settled within the Judicial Territorial Jurisdiction at the registered office of the Society.

## **17. PROVISION FOR CHANGE IN NAME AND OBJECTS OF THE SOCIETY:**

This change shall take place according to Section 12 and 12A of the Societies Registration Act, 1860. The change shall be informed to the Registrar of societies within stipulated time and in required format.

## **18. CONFERENCES**

Scientific Conference shall be held periodically (annual/alternate years).

### **18.1. NORMS FOR ORGANIZING THE ANNUAL CONFERENCE:**

- (i) Applications are invited from Institutions to host a Conference, two years in advance, in the prescribed form. The Executive Committee will finalize the host city and date, to be ratified by the General Body.
- (ii) The venue and Organizing Secretary shall be decided two years in advance. The duration and the contents of conference (CME, workshops, main conference) will be discussed along with the local organizing committee and decided in the EC.

### **18.2. REGISTRATION FEES:**

The various categories of registration fees will be finalised by the EC after discussion with the local organizing committee.

### **18.3. SEATING ARRANGEMENTS ON THE DIAS:**

Chief Guest should be in the center and on each side - the President of **NPSI** and the Chairman of the Organizing Committee will be seated. Next to them will be President- Elect on one side and Organizing Secretary on the other side. The Secretary of the **NPSI** will be sitting next to the Organizing Secretary.

### **18.4. CHAIRMAN OF THE SCIENTIFIC COMMITTEE:**

The President will be the Chairman of Scientific Committee who will formulate the main program of the Conference. The members of the Scientific Committee will be decided by the Chairman. The President Elect will be the Chairperson for the CME, who will formulate the program and will be assisted by the members selected by him/her (separate from members of Scientific Committee).

### **18.5. NPSI SHARE:**

- (i) 10% of the registration fee collected from all the attendees of the Conference shall be contributed by the local organizing committee to NPSI during the valedictory session of the said conference.
- (ii) Further 25% of the income over expenditure generated in the Conference shall be given to NPSI by the local organizing committee (after audited statement of account).
- (iii) Any additional donation of income over expenditure by the local organizers would be welcome

In the event of Organizing Committee running into a loss, NPSI parent body shall not reimburse the loss. This arrangement should be reviewed periodically for suitable modification by the EC and General Body of the **NPSI**.

### **18.6. RESPONSIBILITIES OF THE LOCAL ORGANIZING COMMITTEE**

- (i) The Local organizing Committee shall consist of Organizing Chairman, Organizing Secretary, treasurer and other members.
- (ii) Audited statement of accounts of the Conference should be submitted by the local organizing committee to the Treasurer of NPSI within 6 months of completion of the Conference.
- (iii) Share of funds should be transferred to NPSI as per Clause 19.5.
- (iv) The Conference should be insured against riots, natural disasters, national calamities etc.
- (v) All financial dealings shall be the responsibility of the local organizing committee.
- (vi) Where the conference cannot be held physically, the same should be arranged virtually.
- (vii) The scientific papers are to be presented only by members of NPSI who are registered for the conference.
- (viii) The local organizing committee has to give complementary registration and accommodation to the President and Secretary and other members of EC, when feasible.
- (ix) The local organizing committee should provide venue for business meetings (EC, AGB and EGB/Special GB) when necessary.

## **18.7. VALEDICTORY FUNCTION**

- (i) Will be conducted by the outgoing EC.
- (ii) The new EC will be installed after vote of thanks in valedictory function.

## **19. PERMISSION TO CONDUCT CME/SYMPOSIUMS/ WORKSHOPS/ SEMINARS UNDER THE BANNER OF NPSI:**

The Society may permit conduct of CME/Symposia/Seminar under the banner of the Society, without any financial assistance. In such instances, when the logo of NPSI is utilized by any institute or is a joint sponsor of the event, the following should be done:

- (i) The organizers should seek prior approval of EC before announcing the program
- (ii) Some of the income over expenditure generated in the organized event will have to be donated to the Society as decided by EC.

## **20. DISSOLUTION OF THE SOCIETY**

The Society can be dissolved in accordance with Section 22 of the Karnataka Societies Registration Act, 1960.

A decision to dissolve **NPSI** may be taken at a meeting and shall require a two-thirds majority of the voting members of **NPSI**.

In the event of winding up or dissolution of the Society, if there remains after satisfaction of debts and liabilities, any property / funds whatsoever, the same shall not be paid to or distributed among the members of the Society, but shall be given or transferred to some other Institution/Society/Association/Academy having objectives similar to the objectives of the Society, to be determined by the members of the Society on or before the time of dissolution.