



Office of the Registrar of Societies,
JAYANAGAR

Schedule 'B'
[See Rule 3(5)]

Certificate of Registration of Society

Society Number : JNR-S90-2015-16

Date : 30-May-2015

I hereby certify that NEUROPATHOLOGY SOCIETY, DEPARTMENT OF NEUROPATHOLOGY, NATIONAL INSTITUTE OF MENTAL HEALTH & NEURO SCIENCES (NIMHANS) HOSUR ROAD, BANGALORE-560029 District : JAYANAGAR is this day (Saturday 30 May, 2015) registered under the Karnataka Societies Registration Act, 1960(Karnataka Act 17 of 1960).

Fee paid Rs . 1000/-

Given under my hand at JAYANAGAR on the 30 day of May, 2015.

Office : JAYANAGAR
Society Number : JNR-S90-2015-16
CD Number : JNRS21



Registrar of Societies, 30/5/15
(JAYANAGAR)

ಜಿಲ್ಲಾ ಮೊಂಡಾಡಿಕಾರಿಗಳು
ಸಂಘ ಮತ್ತು ಸಂಸ್ಥೆ
ಜಯನಗರ ಮೊಂಡಾಡಿಕಾರಿ ಚಕ್ರ ಬೆಂಗಳೂರು

ಜಿಲ್ಲಾ ಮೊಂಡಾಡಿಕಾರಿಗಳು 30/5/15
ಸಂಘ ಮತ್ತು ಸಂಸ್ಥೆ
ಜಯನಗರ ಮೊಂಡಾಡಿಕಾರಿ ಚಕ್ರ ಬೆಂಗಳೂರು
49 ಪುಟಗಳು
01 ಸೇ ಪುಟದ ನಕಲು ಪ್ರತಿ ಸಂಖ್ಯೆ
ಜಿನೋಂ

NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES
(INSTITUTE OF NATIONAL IMPORTANCE) BENGALURU – 560 029



No.NIMH/PER(1)/AM/NPath-Society/2015-16

May 29, 2015

Dr.Anita Mahadevan,
Additional Professor,
Dept. of Neuropathology,
NIMHANS, Bengaluru-560029.
(Through the HOD)

Madam,

Sub: Permission to register "Neuropathology Society"-reg.

.....

With reference to your letter dated 20.05.2015, I am to convey that the Competent Authority has accorded permission for you to register "Neuropathology Society", as per your request. In this regard, you are allowed to use the Dept. of Neuropathology, NIMHANS as headquarters for said Society.

Further, the permission granted above is without any financial commitment on part of this Institute and without detriment to your official duties.

Yoursfaithfully,

M. N. Shauver

ADMINISTRATIVE OFFICER

ನಕಲು ಪಡೆಯಿರಿ..... ೪೭ ಪುಟಗಳು ಇರುತ್ತವೆ
೦೨ ನೇ ಪುಟದ ನಕಲು ಪ್ರತಿ ಸಂಖ್ಯೆ

d
ಜಿ.ನೋ.೦



NATIONAL INSTITUTE OF MENTAL HEALTH & NEURO SCIENCES
P B 2900, Hosur Road, Bangalore-560029
DEPARTMENT OF NEUROPATHOLOGY
Phone: 26995130 Email: neuropathology2008@gmail.com

List of Enclosures

1. Covering letter requesting registration
2. Permission letter from the Competent Authority, NIMHANS
for using the Dept. of Neuropathology as Head quarters of the Society.
3. Resolution of the General Body for registering the Society
4. Memorandum of Association
5. Rules and Regulations of the Association
6. List of Members
7. Affidavit

ನಕಲು ಪ್ರತಿಯಲ್ಲಿ 49 ಪುಟಗಳು ಇದ್ದು,
03 ನೇ ಪುಟದ ನಕಲು ಕ್ಷುಣ್ಣ ಸಂಖ್ಯೆ

ಬೆಂಗಳೂರು

ಜನರಾಂ

NEUROPATHOLOGY SOCIETY

**PROCEEDING OF THE GENERAL BODY MEETING HELD ON 12th
DECEMBER 2014 AT 5.30 pm AT the LE MERIDIAN HOTEL,
COIMBATORE**

1. It was unanimously resolved to register an Association under the name and style of **NEUROPATHOLOGY SOCIETY** with address for registration being Department of Neuropathology, National Institute of Mental Health & Neurosciences (NIMHANS), Hosur Road, Bangalore 560 029) with the Registrar of Societies, Jayanagar Registration District, Bangalore - 560011
2. It is further resolved that the Memorandum of Association and the Rules and Regulations/Bye laws frame be approved.

Sl.No	NAME	SIGNATURE
1.	Prof. Sarala Das	Sarala Das
2.	Prof. Ashru K Banerjee	Ashru K Banerjee
3.	Dr. Chitra Sarkar	Chitra Sarkar
4.	Dr. Anita Mahadevan	Anita Mahadevan
5.	Dr. Vani Santosh	Vani Santosh
6.	Prof. V.V. Radhakrishnan	V.V. Radhakrishnan
7.	Dr. Geeta Chacko	Geeta Chacko
8.	Dr. BD Radotra	BD Radotra

90/15-16
ನಿರ್ದೇಶನ ಸಂಖ್ಯೆ ೦೫
ಜನವರಿ ೦೫
ಜನವರಿ ೦೫

NEUROPATHOLOGY SOCIETY

MEMORANDUM OF ASSOCIATION & RULES AND REGULATIONS

ನಕಲು ಪ್ರತಿಯಲ್ಲಿ 49 ಪುಟಗಳು ಇರುತ್ತವೆ.
..... 05 ನೇ ಪುಟದ ನಕಲು ಪ್ರತಿ ಸಂಖ್ಯೆ
ಜನವರಿ ೦೫

PART - I

ಜನೋಂ

MEMORANDUM OF ASSOCIATION

1. MEMORANDUM

This memorandum is the charter of the Neuropathology Society with present National headquarters at Department of Neuropathology, National Institute of Mental Health & Neurosciences (NIMHANS), Hosur Road, Bangalore 560 029. It defines the aims and objectives, its operations and range of activities.

2. NAME OF THE ASSOCIATION:

The name of the association will be the "Neuropathology Society", herein after referred to as "NPS"

3. REGISTERED OFFICE OF THE ASSOCIATION:

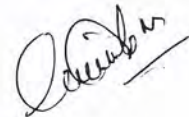
The Society will operate in the Republic of India both directly or through branches established and affiliated for the purpose. The Head office of the Society shall be at Bangalore, or any place as decided by the General Body.

The present registered address being Department of Neuropathology, National Institute of Mental Health & Neurosciences (NIMHANS), Hosur Road, Bangalore 560 029.

4. AIMS AND OBJECTIVES

To advance knowledge in the field of neuropathology, and to disseminate such knowledge in the country and abroad.

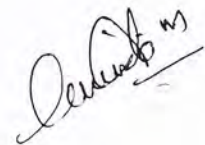
- i. The Society will be a non-profitable organization for promotion and advancement of knowledge and research in the field of neuropathology, and to disseminate such knowledge in India and abroad.



ಜನರಾಂ

- ii. To establish, operate, promote, run, maintain and manage programs engaged in advancement of research and teaching pertaining to neuropathology and its related disciplines.
- iii. To conduct conferences, CME, workshops, lectures, seminars and demonstrations to increase awareness and promote interest in the field of neuropathology
- iv. To create uniform laboratory based protocols and guidelines for diagnosis and reporting of tumors and diseases pertaining to neuropathology that can be applied in all centres in the country.
- v. To promote, develop and enhance scientific exchange through inter-disciplinary and inter-institutional collaborations in India and abroad.
- vi. To increase public awareness in terms of availability of facilities for laboratory diagnostic services in neuropathology.
- vii. To interact with Neurology Society of India (NSI), Indian Association of Pathologists & Microbiologists (IAPM), Indian Academy of Neurology, International Society of Neuropathology and other national and international bodies involved with or interested in promoting research and teaching of pathology of central and peripheral nervous system.
- viii. To assist Government and non-governmental agencies in all respective matters of neuropathology.
- ix. To protect and preserve the interest of its members.

All the income, earnings, moveable, immovable properties of the society shall be solely utilized and applied towards the promotion of its aims and objectives only as set forth in the memorandum of the society and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits, or in any manner whatsoever to the present or past members of the society or to any person claiming through any one or more of the present or past members. No member of the society shall have any personal claim on any moveable or immovable properties of the society or make any profit, whatsoever, by virtue of this membership.



S. No	Name and address	Designation in the Society	Nationality	Occupation
1.	Prof. Sarala Das Former Prof & Head Department of Neuropathology National Institute of Mental Health & Neurosciences (NIMHANS), Bangalore 560 029 <u>Currently:</u> Senior Consultant, Pathologist and Neuropathologist, Apollo Hospitals, Bhubaneswar, 751005	President	Indian	Doctor
2.	Prof. Ashru K Banerjee Former HOD Pathology and Professor of Neuropathology, Postgraduate Institute of Medical Education & Research (PGIMER), Chandigarh 160 012 <u>Currently:</u> Senior Consultant, SRL, Fortis Hospital, Mohali. Silver Oaks Hospital, Mohali.	Vice-President	Indian	Doctor
3.	Dr. Chitra Sarkar Professor (Neuropathology) Department of Pathology, All India Institute of Medical Sciences (AIIMS), New Delhi 110 029	Secretary	Indian	Doctor
4.	Dr. Anita Mahadevan Additional Professor Department of Neuropathology National Institute of Mental Health & Neurosciences (NIMHANS), Bangalore 560 029	Joint Secretary	Indian	Doctor
5.	Dr. Vani Santosh Professor Department of Neuropathology	Treasurer	Indian	Doctor

ಜಿ.ನೋ.ರ.

5. METHODS:

In order to attain these aims and objectives, the following approach shall be adopted:

- Hold periodical meetings, conferences and social gatherings, workshops, lectures, seminars and exhibitions in neuropathology and related disciplines, in different parts of the country to disseminate knowledge and encourage interest in neuropathology.
- Actively encourage collaborative research, teaching and training programs in various facets of neuropathology at various centres.
- Develop and maintain a website dedicated to neuropathology that carries information of activities of the Society, manage web based e-learning facilities and other activities to achieve the objectives of the Society.
- Publish, circulate or distribute the proceedings and records of meetings conducted under the aegis of the Society, as well as scientific material such as teaching and research material, for equitable distribution of information.
- Enhance public awareness of neurological disorders through available media.
- Co-ordinate as necessary with other Societies or Organizations with similar and allied objectives, at national and international level.
- Raise and borrow funds from various sources from time to time for the purposes of the Society upon such terms and conditions as deemed reasonable. Invest any sum belonging to the Society, not immediately required, in such a manner as the Society may think fit.
- Erect, maintain, improve or alter and keep in repairing any building occupied by the Society.
- Do all such other things as are cognate to the objectives of the Society or are incidental or conducive to the attainment of the above objectives.

6. GOVERNING BODY:

The names and addresses, occupations and the designations of the members of the Governing Body, to whom the management of the Society is entrusted as required under Section 8 of the “**KARNATAKA SOCIETIES REGISTRATION ACT, 1960**”, as applicable to the State of Karnataka are as under:

ಜಿ.ನೋ.ರ.

	National Institute of Mental Health & Neurosciences (NIMHANS), Bangalore 560 029		ಜನೋಂ	
7.	Prof. VV Radhakrishan Former Prof & Head Department of Pathology Sree Chitra Tirunal Institute of Medical Science & Technology (SCTIMST) Thiruvananthapuram 695 011	Member	Indian	Doctor
8.	Dr. Geeta Chacko Professor & Head, Neuropathology Department of Neurological Sciences, Christian Medical College (CMC), Vellore 632 004	Member	Indian	Doctor
9.	Dr. BD Radotra Professor (Neuropathology) Department of Histopathology Postgraduate Institute of Medical Education & Research (PGIMER), Chandigarh 160 012	Member	Indian	Doctor

(Signature)

(Signature)

7. DESIROUS PERSONS:

We, the undersigned, are desirous of forming a society named "**Neuropathology Society**", under the "**SOCIETIES REGISTRATION ACT OF 1960**" and accordingly have formed the said society today; i.e., 30/05/2015 and have signed the Memorandum for the purpose of Registration of the society under the "**SOCIETIES REGISTRATION ACT, 1960**".

Sl. No	Name and address	Designation in the Society	Signature
1.	Prof. Sarala Das Former Prof & Head Department of Neuropathology NIMHANS, Bangalore Currently, Senior Consultant, Pathologist and Neuropathologist, Apollo Hospitals, Bhubaneswar, 751005	President	<i>Sarala Das</i>
2.	Prof. Ashru K Banerjee Former HOD Pathology and Professor of Neuropathology, PGIMER, Chandigarh Currently, Senior Consultant, SRL, Fortis Hospital, Mohali Silver Oaks Hospital, Mohali	Vice-President	<i>Ashru K Banerjee</i>
3.	Dr. Chitra Sarkar Professor (Neuropathology) Department of Pathology, AIIMS, New Delhi 110 029	Secretary	<i>Chitra Sarkar</i>
4.	Dr. Anita Mahadevan Addl Professor Department of Neuropathology NIMHANS, Bangalore 560 029	Joint Secretary	<i>Anita Mahadevan</i>
5.	Dr. Vani Santosh Professor Department of Neuropathology NIMHANS, Bangalore 560 029	Treasurer	<i>Vani Santosh</i>
6.	Prof. VV Radhakrishnan Former Prof & Head Department of Pathology Sree Chitra Tirunal Institute of	Member	<i>VV Radhakrishnan</i>

ಈ ದಸ್ತಾವೇಜು ಸಂಖ್ಯೆ 90/15-16 ರ ಪುಟ ಸಂಖ್ಯೆ 12

	Medical Science & Technology (SCTIMST) Thiruvananthapuram		ಜಿನೋರ
7.	Dr. Geeta Chacko Professor & Head, Neuropathology Department of Neurological Sciences, CMC Vellore	Member	<i>Geeta Chacko</i>
8.	Dr. BD Radotra Professor (Neuropathology) Department of Histopathology PGIMER Chandigarh	Member	<i>BD RADOTRA</i>

Place: Bangalore

Date: 30/5/2015

I know the aforesaid signatories who have signed this memorandum of association before me.

Date: / /2015

Special Executive Officer / Advocate /

Chartered Accountant / Notary.

Full Name & address with Seal

Neuro Pathology Society Department
 ಸಂಘದ ಹೆಸರು : ನ್ಯೂರೋಪಾಥೋಲಜಿ ಸೊಸೈಟಿ ಆಫ್ ಹೆ.ಎಂ.ಎಂ. ಸೀರೆನೋಲ
 ಒಳಾಂಗಗಳ ವಿವರ: ನ್ಯೂರೋಪಾಥೋಲಜಿ ಸೊಸೈಟಿ ಆಫ್ ಹೆ.ಎಂ.ಎಂ. ಸೀರೆನೋಲ
 ಸ್ಥಾಪನಾ ದಿನಾಂಕ: 30/5/15
 ನೋಂದಣಿ ಸಂಖ್ಯೆ: 90/15-16
 ರಜಿಸ್ಟ್ರೇಷನ್ ಸಂಖ್ಯೆ: 1
 ಎಲೆಕ್ಷನ್ ದಿನಾಂಕ: 30/5/15
 ದಿನಾಂಕ: 30/5/15
 ಜಿ. ಜಿನೋರ.

ನಕಲು ಪ್ರತಿಯಲ್ಲಿ 49 ಪುಟಗಳು ಇದ್ದು
 12 ನೇ ಪುಟದ ನಕಲು ಪಟ್ಟಿ ಸಂಖ್ಯೆ

PART – II

ಜನವರಿ

RULES AND REGULATIONS OF THE ASSOCIATION

1. NAME

The Name of the Society will be, the “**Neuropathology Society**” (“**NPS**”).

2. DEFINITION OF TERMS USED

The term “Society” wherever mentioned will mean the “**Neuropathology Society**” [“**NPS**”].

Abbreviations

NPS = The Neuropathology Society

GBM = General Body meeting

EC = Executive Committee

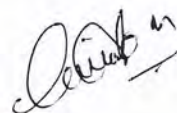
Term = one term refers to the period extending between two consecutive valedictory functions, the duration of which shall not be less than eleven months or more than Thirteen months.

Financial year = a financial year shall extend from first April of that year to thirty first March of the immediate succeeding year.

CME = Continuing Medical Education

In the interpretation of these Rules and Regulations unless repugnant to the context, the singular shall include the plural, and the masculine, the feminine, and vice-versa and writing shall include printing, lithography or other substitute for writing.

Neuropathology shall pertain to clinical diagnosis, histological diagnosis and their correlation, and also related diagnostic modalities and advances like molecular biology, immunohistochemistry, microbiology, electron microscopy and other techniques that are necessary for the diagnosis and treatment of neoplastic and non-neoplastic diseases



ಜಿ.ನೋ.ಸಿ.

of the brain and spinal cord, and musculo-skeletal diseases that include neuromuscular disorders and peripheral neuropathies.

3. AREA OF OPERATION

The Society will operate in the Republic of India, whether directly or through branches established and affiliated for the purpose. The Head office of the Society will be in Bangalore, and at present the registered address will be Department of Neuropathology, National Institute of Mental Health & Neurosciences (NIMHANS), Bangalore 560 029. For furthering the aims and objectives of the Society, branches of the Society may be formed in any place all over India, provided this is sponsored by the local members and approved by the Executive Committee. Such branches shall be called by the name of the area (e.g. Karnataka Chapter). The branches would be governed by the rules of the Society.

4. FINANCIAL YEAR

The financial year of the Society will begin from 1st April of one year and end on 31st March of the following year.

5. MEMBERSHIP

Pathologists, clinicians or scientists holding postgraduate medical or scientific Qualifications (PhD) or undergoing training, and involved in clinical or basic research in neuropathology or related sub-specialties would be eligible for membership.

5.1 CATEGORIES OF MEMBERSHIP:

The Society will admit as members, both medical and non-medical scientists practicing, studying or with a special interest in neuropathology and related sub-specialties.

There will be the following classes of members:

Founder member, Life Member, Full Member and Associate Member.

5.1.1. Founder Members will be all members of Neuropathology who are members of Neurology Society of India (NSI) and therefore are members of International Society of Neuropathology (ISN). This group of members who will establish the society and



will constitute a governing council for a period of three years. This council will write the constitution of the society, register it, initiate a membership drive, and, conduct national elections to an executive body, which will thereafter run the affairs of the society as per the approved constitution. The founding members will thereafter, be known as **Life members**. They will retain all the powers and rights of life members.

5.1.2. Life Members (LM):

Each applicant for life membership should show a demonstrable interest in Neuropathology evidenced by any one of the following criteria:

a) **MD/DNB/MS/DM/MCh/PhD** in fields of pathology, neurology, neurosurgery, neuroradiology/other fields of medicine with 5 years experience in their respective specialty are eligible for life membership. Those with recognised degrees from abroad can also apply

b) **PhD in Neurosciences/** Allied subjects related to Neurosciences with 5 years experience in the respective specialty are eligible for life membership

The candidates need to apply with documentary proof of their scientific contributions to the Secretariat and the matter will be considered by the EC.

5.1.3 Full Members (FM):

Those who have completed

a) **MD/DNB/MS/DM/MCh/PhD** in fields of pathology, neurology, neurosurgery, neuroradiology/other fields of medicine with <5 years experience in their respective specialty are eligible for life membership. Those with recognized degrees from abroad can also apply

b) **PhD in Neurosciences/** Allied subjects related to Neurosciences with <5 years experience in the respective specialty are eligible for life membership

They will be eligible to become life members on completion of the requisite period of experience in their respective specialty.

5.1.4 Associate Members (AM):

Postgraduate students pursuing MD/MS in the specialty of Pathology/allied fields of Medicine / Ph.D. related to Neurosciences with special interest in neuropathology.

(Signature)

Others, as found suitable from time to time, will be considered by the executive committee on a case-to-case basis. They shall not vote or hold office.

They can apply afresh for full membership of the society on completion of their postgraduate / Ph.D. program.

5.2 ADMISSION FOR MEMBERSHIP AND PROCEDURE FOR ENROLMENT

A) Application for Membership:

Eligible individuals belonging to the categories listed above and desiring to be enroll himself/herself shall apply to the Secretary in the prescribed form with his/her bio-data and supported by at least one of the life members of the Society. All applications for membership shall be initially scrutinized by Secretary/Joint Secretary, the President/Vice President & Treasurer. The Committee shall evaluate the bio-data, training, publications, research and other evidence of interest in the field. The report of the office bearers will be placed before the Executive Committee for approval. Membership commences when names are approved at an Executive Committee Meeting by majority of the members present. Eligibility for contesting in the elections start however, only 1 year after the membership commences.

b) Privileges of Membership:

Members of the Society shall have the privilege to attend and take part in all general meetings, conferences, lectures, discussions and demonstrations. They shall receive copies of all proceedings and publications of the Society from the date of their membership and to attend special activities at such terms that the Executive Committee may fix from time to time. They shall also regularly receive a copy of the proposed official journal of NPS once started and will be able to access the Society website.

5.3. ADMISSION FEE AND MEMBERSHIP SUBSCRIPTION

All categories of members, except for honorary members, will have to pay the admission fee at the time of their admission to the Society as decided by the General Body from

ಜಿ.ನೋಂ

time to time A uniform fees of Rs 500/- will be required as admission fees for all category of membership.

Subscription:

All members enrolled in the Society shall pay their subscription to society as fixed by the society.

S.No.	Type of Membership	Subscription	Admission fee
1.	Life Member	Rs. 5000	Rs.500
2.	Full Member	Rs. 1000 per year	Rs.500
3.	Associate Member	Rs. 500 per year	Rs.500 (valid for 3 yrs)

These rates are subject to change as decided by the General Body of NPS from time to time.

A) The subscription for annual members shall become due from **1st April every year.**

Non-receipt of the subscription by 31st May by the Society shall deprive the member of the privileges of his/her membership as laid down under Rule.

If the membership subscription of the year is not received by 31st May by the Society of the following year, his/her name will be stuck off. The General Secretary shall send notice to the members in the month of March intimating them that their membership subscription is due from 1st April. The members, whose subscription is not received by the Headquarters before 31st May, will not be eligible to vote in the election of national or chapter office bearers of the Society.

B) A member enrolled any time during the year shall pay full subscription as lifetime membership from the date of the enrollment.

C) The amount of life membership subscription received during the year should be treated as Corpus Fund and kept in the bank, as FDR / fixed securities (like RBI bonds) and the interest earned on these FDRs can be utilized for running the Society.

D) All members attending the Annual General Body meeting of the Society shall have paid the subscription and dues. The proof of payment in the shape of either receipt or a certificate by the Society shall be sufficient.

(Signature)

ಜನರಾಜ

E) The responsibility of collection of subscription of members of the Society rests with the Secretary/Jt. Secretary in consultation with the Treasurer of the Society. The proof of payment will be in form of either receipt or a certificate by the Society

5.4 Voting Rights:

Only members who fulfill the following eligibility criteria shall be entitled to vote at meeting of the Society:

1. A member whose name appeared on the record of the society and such a member should have duly paid his / her subscription on or before 31st May of the previous calendar year.
2. Any member who has resigned or has been expelled because of misconduct, conviction or de-recognition shall not be allowed to vote.

6. TERMINATION OF MEMBERSHIP:

Membership may be terminated:

6.1. Resignation and termination of membership:

- a) A member may at any time resign from his / her membership in the Society by giving one month's notice in writing to the General Secretary and on paying all moneys due against him/her and after returning all books, periodicals, papers and other properties of the Society which may be in his / her possession.
- b) If the conduct of any member shall be deemed by the Executive Committee to be prejudicial to the interest of the Society, the member may be requested to resign from the society. In the event of said member refusing to do so, the name shall be removed from the register provided that 2/3rd of the members present at a general body meeting called for this purpose vote for the removal of the said member(s).
- c) Further, any member who deprives the Society of its rightful money or monies may be penalized by having his/her name removed from the register if so recommended by the Executive Committee and voted by not less than 2/3rd of the members of a general body meeting called for this purpose.

ಅಧ್ಯಕ್ಷರು

ಜನರಂ

6.2 Suspension / termination of membership:

Membership to the NPS may be suspended for two years if a member consistently fails to participate in a study without a valid reason, after having previously agreed to do so. Such a decision will be taken by the Executive Committee (EC), which has to be later ratified by the GB. Such members will have voting rights suspended but may attend meetings. Membership may also be terminated if there is a clear evidence of a member displaying dishonorable conduct or writing, which is harmful to the society. Decision to this effect will be taken by the EC and ratified by the GB meeting (GBM). Membership may also be suspended if the member has failed to attend society meetings at least once in 3 years, without any valid reason, as per the scrutiny of the EC. At the end of two years, the member will have to apply for the revocation of the suspension providing evidence that he or she has attempted to participate in the NPS activities during this period.

6.3 APPEAL AND READMISSION OF THE MEMBERS:

Any person who has ceased to be a member under bye-law (a) may become a member again on paying the usual membership fees and all previous dues, if any, and the application fee. Any person who ceased to be a member under bye-law 6.1(b) or (c) shall not be re-admitted except when 2/3rd of the members present at a special general meeting, called for the purpose, record their votes in favor of his / her re-admission.

The appeal and readmission of such members will be considered by the executive and if approved, the case will be treated as a fresh admission to the association. The person would be required to apply with his bio-data on a prescribed proforma through one of the Life Members of the society. The decision would be made by the members of the executive during one of their meetings or by circulation. The decision should be by at least 75% majority.

7. MEETINGS OF THE SOCIETY

The meetings of the Society shall be held at such places and at such times as the Executive Council may decide. The General Secretary under the direction of the EC shall fix the time and venue of the meetings.

ಅಧ್ಯಕ್ಷರು

Name of the Meetings:

ಜನರಾಜ

(a) Annual General Body Meetings, (b) Special General Body Meeting, (c) Scientific meetings and (d) Executive Committee Meeting.

7.1 Annual General Body Meeting:

An Annual General Body Meeting shall be held every year by the Society at the time of Annual Conference.

7.1.1 GENERAL BODY- Definition

General Body will comprise of all the members of the Neuropathology Society of India (Founder members, Life Members, Life Associate Members, Members and Associate Members). The overall management of the Society shall vest with the "General Body" which shall elect the Executive Committee for smooth running of the day-to-day administration.

The following will be entitled to attend this meeting and form the General Body

- Founder members
- Life Members, Life Associate members
- Members
- Associate members

7.1.2 Powers and Duties/functions of the general body

To elect the executive body by consensus or by election. Life Associate Members and Associate members shall have no voting rights and cannot contest to hold an office.

The business to be transacted at the Annual General body Meeting shall be:

1. The Election of the Chairperson, if the President is not present.
2. Apologies
3. Condolences
4. Confirmation of the Minutes of the last Annual General Body Meeting.
5. Matters arising out of the minutes.
6. Election of the Executive Council, which will function for three years.
7. To receive and adopt the annual report of the Society and the NPS Journal/newsletter for the past year.
8. To receive and adopt the audited accounts of the Society and the NPS Journal/newsletter

Signature

ಜನರಾಜ

9. To pass the provisional budgets for the Society and the NPS Journal/newsletter for the next financial year.
10. To appoint an auditor and fix up his remuneration.
11. To transact such other business as should or may be brought up at any general meeting.
12. Adaptation or rejection, after due discussion of any resolution, or alterations and amendments to the rules and byelaws of the Society.
13. Selection of venue for next year and its tentative dates.
14. To declare the results of election of the office-bearers and the members of the Executive Committee for the current year.
15. Installation of office-bearers.
16. Consider any other matter which merits consideration of the house after obtaining permission of the Chair followed by Vote of thanks.

7.2 Special General Body Meeting:

An extraordinary General Body Meeting may be called at any time by the President/Secretary under the direction of the EC, or on written request signed by at least one quarter (1/4) of the voting members for any specific purpose of which due notice has been given.

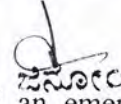
7.3 Scientific Meetings:

1. To arrange lectures, demonstrations and discussions on any subject related to neuropathology.
2. To arrange regular refresher courses, CME programs and workshops as state, zone and national levels.

7.4 Executive Committee Meetings:

The committee shall meet at least once a year, at the time of the annual conference. The venue will generally be in the city where the annual conference is conducted. However the venue maybe changed by the consensus of the EC and the permission of the President. The first meeting will be that of the outgoing EC and the second maybe that of the newly elected EC.




ಪ್ರಸಾರ

The President may, whenever deemed appropriate, call an emergency meeting of the committee only if any emergency agendum is to be discussed. The Secretary shall, on receiving letter signed by 5 or more members of the committee, call a special meeting of the committee with the consent of the President, for any emergency agendum is to be discussed.

The notice of a meeting of the Committee shall be dispatched to each individual member of the Committee at least 2 weeks prior to the meeting. Emergent meetings may be called by the General Secretary on a 3 clear days' notice.

Statement of accounts of the NPS and NPS Journal/newsletter shall be placed before the last Executive Committee meeting at the venue of the Conference.

7.5 Quorum of the Meetings:

The quorum of the meeting shall be as follows:-

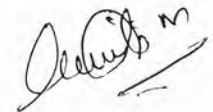
1. The Annual General Body Meeting: 25 % all eligible Members
2. The Special General Body Meeting: 15 % all eligible Members
3. Executive Committee Meeting: 5 members shall form a quorum at a meeting of the Committee of which at least one should be a non-office bearer.

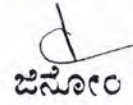
Note: In all the meetings, if a quorum is not present within 30 minutes of the appointed time, the meetings shall stand adjourned for 5 minutes and then meet again to transact the business. If a quorum is not present at the adjourned meetings, the members present whatever their number, shall form a quorum. If there is no quorum at a requisition meeting it shall stand dissolved.

7.6 Notice for the meetings:

The following shall be the notice for the meetings of the Society:

Annual General Body Meeting:	21 days
Special General Body Meeting:	21 days
Scientific Meeting:	21 days
Executive Committee Meeting:	14 days




ಜಿನೋಂ

Note:

1. The minutes of all the meetings shall be correctly kept and recorded as early as possible, and shall be signed by the President/Chairman of the Meeting and confirmed at the next meeting.
2. The Chairman of the meeting may, with the consent of the members at which quorum is present and shall, if so directed by the members, adjourn the same from time to time, but no business shall be transacted at any adjourned meeting other than the business unfinished at the meeting for which the adjournment took place.
3. All questions submitted to a meeting shall be decided (except in cases specially provided for) by a majority of votes as registered by show of hands or in such other manner as the members present or the chairman of the meeting, shall determine.
4. No business shall be transacted at a requisition meeting other than that, for which the meeting is called for.
5. Notice shall be sent to members either personally or by post at their addresses as registered in the books of the Society.
6. Any notice, if served by post, shall be deemed to have been served on the day following that on which the same is posted. The notice shall be sent / served by under certificate of posting.

8. POWERS AND FUNCTIONS OF THE EXECUTIVE COMMITTEE

8.1 COMPOSITION OF EXECUTIVE COMMITTEE

Office bearers:

a) President	1 post
b) Vice-President	1 post
c) Secretary	1 post
d) Joint Secretary	1 post
e) Treasurer	1 post
f) Immediate Past President	1
g) Executive Committee Members	3 posts



d
25/06/20

Regional representatives may be co-opted as member of the executive council, as and when required, but will have no voting rights.

After the first election as per the new bylaws, there will be elections every three years on an all India basis. No member shall be allowed to contest the elections for membership of Executive Committee, after he/she has served the Executive Committee for six years continuously or otherwise.

8.2. FUNCTIONS OF EXECUTIVE COMMITTEE

(a) Executive Committee shall direct and regulate the general affairs of the Society and shall, subject to confirmation at a general meeting, have power to frame rules and bylaws for the conduct of business at meetings and conferences of the society to publish journals or other literature.

(b) The Executive Committee shall have the power to form councils & subcommittees as and when necessary

(c) One executive committee meetings will be held mandatory every year, at the time of annual conference, at the city where NPS Conference will be held. It would be preferable to have one more interventional EC meeting, e.g at a chapter conference. The first meeting at the time of the Annual Conference will be that of the outgoing EC and the second one may well be that of newly formed EC.

(d) Quorum for the Executive Committee meeting shall be 5 members of the Committee. One should be non-office bearer. If there is no quorum within 15 minutes at the time when the meeting is called, the meeting convened upon the requisition of members under (e) shall stand dissolved and in any other case shall stand adjourned 15 minutes later in the same place.

(e) At such in an adjourned meeting, members present may transact the business for which the meeting was called.

(f) In the absence of the President or a Vice-President, the members of the Executive Committee may elect from among themselves a Chairman protem.

(g) The Executive Committee shall direct the Secretary to carry out the general affairs of the Society.



ಜನರಾಜ

(h) The Executive Committee may appoint and dismiss such staff as may be found necessary to manage the work efficiently.

(i) It shall supervise and guide the activities of the Editor and the Editorial Board of the NPS Journal/newsletter.

8.3. OFFICE-BEARERS:

8.3.1 PRESIDENT:

8.3.1.1 POST

There will be one honorary post of President

8.3.1.2 TENURE

The tenure of President of NPS will be for one term ("term" as detailed under definitions)

8.3.1.3 ELIGIBILITY

- a) The President shall be elected from among the members of the NPS and should have a standing of at least 10 years in the field of neuropathology.
- b) He/she should have previously served for one full term of 3 years on the Executive Committee and should have attended at least three General Body meetings in the past 5 years at the time of filing nomination **or** may be an individual with exceptional contribution in research in neuropathology. Life associate members are not eligible to apply.
- c) On completion of his/her tenure, a member shall be eligible to apply for another term but not in the immediate succeeding year.
- d) One member can hold only one elected post at one time

8.3.1.4 DUTIES AND RESPONSIBILITIES

- a) The President shall preside over all meetings of NPS,
- b) shall regulate the proceedings of all meetings,
- c) shall be responsible for day-to-day administration of the NPS co-ordinating with the EC,
- d) ensure adherence to the rules and regulations of the Society, and In case of doubt regarding interpretation of any of the rules and regulations, the President's interpretation will be treated as final, and

ಜನರಾಜ

ಜನೋಂ

d) shall be ex-officio member of all committees appointed by the NPS.

e) He/she shall, besides her / his ordinary vote, have a casting vote in case of equal division of votes among members. In his/her absence the Vice President shall officiate for him/her failing whom the general secretary or a member elected at the meeting shall perform his duties. Vice President will be the president elect.

8.3.1.5 PROCEDURE FOR ELECTION

The announcement for filing of nomination for election to the post will be made, latest by March end in the Society newsletter and displayed on the website.

After demitting office, the President will remain on the executive body as "past-president" for a period of one year.

The President may be relieved of his/her duties prior to expiry of their term, only by unanimous decision of the Executive Committee in the following situations:

- a) inability to discharge duties as detailed,
- b) working against the interest of the Society, and
- c) conviction in a criminal case in a court of law

8.3.2 VICE-PRESIDENT

8.3.2.1 POST

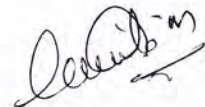
There will be one honorary post of Vice-President

8.3.2.2 TENURE

The tenure of Vice-President of NPS will be for one term ("term" as detailed under definitions)

8.3.2.3 ELIGIBILITY

- a) The Vice President shall be elected from among the members of the NPS and should have a standing of at least 8 years in the field of neuropathology.
- b) He/she should have previously served for one full term of 3 years on the Executive Committee and should have attended at least three General Body meetings in the past 5 years at the time of filing nomination **or** may be an individual with exceptional contribution in research in neuropathology. Life associate members are not eligible to apply.



c) On completion of his/her tenure, a member shall be eligible to apply for another term but not in the immediate succeeding year.

d) One member can hold only one elected post at one time

8.3.2.4 DUTIES AND RESPONSIBILITIES

a) The Vice- President perform all duties of the President if the latter is not present in any of the meetings of the EC

b) Vice President will be the president elect after the term of the current president expires.

8.3.2.5 PROCEDURE FOR ELECTION

The announcement for filing of nomination for election to the post will be made, latest by March end in the Society newsletter and displayed on the website.

The Vice President may be relieved of his/her duties prior to expiry of their term, only by unanimous decision of the Executive Committee in the following situations:

- a) inability to discharge duties as detailed,
- b) working against the interest of the Society, and
- c) conviction in a criminal case in a court of law

8.3.3 SECRETARY

8.3.3.1 POST

There will be one honorary post of Secretary

8.3.3.2 TENURE

The tenure of Secretary of **NPS** will be for three terms ("term" as detailed under definitions)

8.3.3.3 ELIGIBILITY

- a) The Secretary shall be elected from among the life members of the **NPS** and should have a standing of at least 8 years in the field of neuropathology.
- b) He/she should have previously served for at least 2 years on the Executive Committee and should have attended at least three General Body meetings in the

ಜನರಾಂ

past 5 years at the time of filing nomination. Life associate members are not eligible to apply.

c) On completion of his/her tenure, a member shall be eligible to apply for another term.

d) One member can hold only one elected post at one time

8.3.3.4 DUTIES AND RESPONSIBILITIES

Subject to the control and regulation of the Executive Committee, the Secretary shall be responsible for carrying out the decisions of the Executive Committee and the affairs of the society as laid down in the Constitution and bylaws.

- a. Shall be responsible for day-to-day administration of the Society
- b. Have administrative control over the affairs of the Society.
- c. Convene meetings of the Executive Committee.
- d. Shall function as Secretary at all meetings of the Society
- e. Have charge of the correspondence in relation of the Society.
- f. Keep accurate minutes of all meetings of the Society, Executive Committee and other Committees thereof.
- g. Prepare the annual report of the Society.
- h. Co-ordinate with the Treasure of the Society in maintaining all the accounts
- i. Present bills for approval of payment by the Executive Council and General Body
- j. Co-ordinate with the Joint Secretary to ensure timely publications and distribution of newsletters and updation of web site
- k. Shall be responsible for timely conduct of elections for various posts
- l. Shall co-ordinate with the local organizing Secretary for conduct of annual conferences, CME, workshops, symposia etc
- m. Shall co-ordinate with the Organizing Secretary for conducting the meetings of the Executive Committee and general Body
- n. Liaison with Chairpersons of Regional/State chapters and Shall be nominated member to represent the Society at meetings of the International Societies of Neuropathology

[Signature]

ಜನವರಿ

- o. Prepare certificates to be distributed during the annual conference
- p. Responsible for preparing medal for orations
- q. Shall be responsible for maintaining all records of the Society
- r. Shall be in charge of all documents and property and other assets of the Society.
- s. Shall maintain a register of the members in the various categories of membership. For the purpose of the Society, the address mentioned in the membership register will be considered the valid one. Any change in address must be intimated to the Secretary and confirmation received from the Secretary that the necessary change in the register has been effected.
- t. Shall perform all such duties as are incidental to that office and be in charge of the Headquarters as and when established, under the guidance of the President of NPS.

8.3.3.5 PROCEDURE FOR ELECTION

The announcement for filing of nomination for election to the post will be made, latest by March end in the Society newsletter and displayed on the website. In the event of the the Secretary being unable to discharge his/her duty due to unavoidable circumstances, or in the event of an incidental vacancy, the Joint Secretary or a member of the EC can be nominated by the President in consultation with the EC to discharge the duties of the Secretary until another Secretary is elected.

The Secretary may be relieved of his/her duties prior to expiry of their term, only by unanimous decision of the Executive Committee in the following situations:

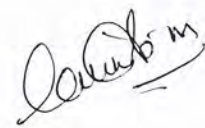
- a) inability to discharge duties as detailed,
- b) working against the interest of the Society, and
- c) conviction in a criminal case in a court of law

8.3.4 JOINT SECRETARY

8.3.4.1 POST

There will be one honorary post of Joint Secretary

8.3.4.2 TENURE



ಜೆ.ಸೆಕ್ರೆಟರಿ

The tenure of Joint Secretary of **NPS** will be for three terms ("term" as detailed under definitions)

8.3.4.3 ELIGIBILITY

- The Joint Secretary shall be elected from among the members of the **NPS** and should have a standing of at least 5 years in the field of neuropathology.
- He/she should have previously served for at least 1 year on the Executive Committee and should have attended at least two General Body meetings in the past 5 years at the time of filing nomination. Life associate members are not eligible to apply.
- On completion of his/her tenure, a member shall be eligible to apply for another term.
- One member can hold only one elected post at one time

8.3.4.4 DUTIES AND RESPONSIBILITIES

- The Joint Secretary shall assist the Secretary in maintaining the records and all other activities of the Society as outlined above.
- He/she will also be responsible for performing the duties of the Secretary in the event of latter's inability to attend the EC meetings. Joint Secretary may preferably be of the same place as Secretary, although not mandatory.
- The Jt. Secretary will also perform the duties of Editor, and shall be responsible for the publication of a periodic newsletter , maintain website under the approved bylaws. He/she shall be under overall supervision and guidance of the Executive Committee. He/She shall operate a separate account for the **NPS** Journal if started.
- The annual report, balance sheets, accounts, audited reports and budget shall be presented at the meeting of the Executive Committee of the Neuropathology Society and later at the Annual General Body Meeting.

Initially, until the time an official journal is launched, the Jt Secretary may represent the responsibilities of the editor and web editor. After the formal launch of the official journal of **NPS**, an editor will be needed who will also take the responsibility of web-editor or may have a separate web-editor also to assist

(Signature)

ಜನರಾಂ

him/her for maintaining the website, after ratification from the EC and GB. Web-editor in that situation may not be a part of EC.

8.3.4.5 PROCEDURE FOR ELECTION

The announcement for filing of nomination for election to the post will be made, latest by March end in the Society newsletter and displayed on the website. In the event of the Jt. Secretary being unable to discharge his/her duty due to unavoidable circumstances, or in the event of an incidental vacancy, the past Joint Secretary or a member of the EC can be nominated by the President in consultation with the EC to discharge the duties of the Secretary until another Secretary is elected.

The Jt. Secretary may be relieved of his/her duties prior to expiry of their term, only by unanimous decision of the Executive Committee in the following situations:

- a) inability to discharge duties as detailed,
- b) working against the interest of the Society, and
- c) conviction in a criminal case in a court of law

8.3.5 TREASURER

8.3.5.1 POST

There will be one honorary post of Treasurer

8.3.5.2 TENURE

The tenure of Joint Secretary of **NPS** will be for three terms ("term" as detailed under definitions)

8.3.5.3 ELIGIBILITY

- a) The Treasurer shall be elected from among the Life members of the **NPS** and should have a standing of at least 6 years in the field of neuropathology.
- b) He/she should have previously served for at least 3 years on the Executive Committee and should have attended at least two General Body meetings in the past 3 years at the time of filing nomination. Life associate members are not eligible to apply.
- c) On completion of his/her tenure, a member shall be eligible to apply for another term.

Signature

90/15-16
90/15-16
90/15-16

d) One member can hold only one elected post at one time

8.3.5.4 DUTIES AND RESPONSIBILITIES

The Treasurer shall receive all moneys relating to the Society and deposit them in respective accounts in banks approved by the Committee to the credit of an account kept in the name of the Society. The Treasurer:

- shall be responsible for maintaining and operating the accounts of the Society,
- shall operate the accounts only through nationalized banks, and
- shall carry out all transactions only through cheques that are signed jointly by the Treasurer and the Secretary.
- Collect all dues to the Society and pay in all the amounts into the banking account/s of the Society.
- Make disbursement within the limits of the annual budget and maintain vouchers and records of all such disbursements. In exceptional circumstances the budget may be exceeded by an amount of upto Rs. 250/- only with the concurrence of the President and by an amount not exceeding of Rs. 1000/- with the prior sanction of the Executive Committee.
- Shall get all accounts of the Society audited by approved auditors every year before presenting it the Executive Committee and the General Body.
- The balance sheet, accounts and audited reports shall be submitted by the Treasurer at the time of the Executive Committee meetings and also at the Annual General Body Meeting. If an Editor is appointed for the **NPS** Journal, he/she shall submit a statement of accounts, if applicable and audited reports to the Treasurer in time before the Executive committee meetings and the Annual General Body Meeting.
- Shall invest surplus funds in schemes/policies/deposits ensuring least risk on approval by the General Body.
- Shall file annual income tax returns of the , after procuring PAN number.
- Any change of Office bearers should be notified to the banks as per banking law.

Signature

- k. Apply for income tax exemption and other formalities as required and send annual report to the charity Commissioner.

8.3.5.5 PROCEDURE FOR ELECTION

The announcement for filing of nomination for election to the post will be made, latest by March end in the Society newsletter and displayed on the website. In the event of the Treasurer being unable to discharge his/her duty due to unavoidable circumstances, or in the event of an incidental vacancy, the President in consultation with the EC can nominate a member of the EC or the past treasurer to discharge the duties of the Secretary until another Treasurer is elected.

The Treasurer may be relieved of his/her duties prior to expiry of their term, only by unanimous decision of the Executive Committee in the following situations:

- a) inability to discharge duties as detailed,
- b) working against the interest of the Society, and
- c) conviction in a criminal case in a court of law.

9. TERM OF EXECUTIVE COMMITTEE & PROCEDURE OF ELECTION

9.1: Terms of Office:

The terms of the Secretary, Treasurer, Joint Secretary and Executive Members shall be for a period of three years. Only the President shall hold office for one year, after which, the vice-president will be President for one year each.

Hence, the election for the post of Vice President will be held every year.

After demitting office, the President shall remain on the executive body as "ex-president" for a period of two years.

9.2: Election of Office-Bearers and Committee Members:

President Elect and the President shall not be entitled to contest for any elected position on the Executive Committee. The EC will decide in a meeting the modus operandi of election of the office bearers and committee members, by postal votes.

Following procedures will be followed:

- (a) Announcement for filing of nominations for elections to the various posts will be made by March of the year in which the vacancy arises.

ಜನರಾಜ

- (b) No person shall contest for more than one elected position at a time. If a nomination for more than one post is received from any member, then all nominations from that member will be rejected
- (c) If a member is holding already holding one official post, he/she can file for another post, provided the terms of the two posts are non-overlapping
- (d) No member shall canvas in writing or otherwise for votes in elections, solicit support, collect by himself/herself or authorize anyone to collect ballot papers. Any such a actions will be considered as canvassing and make the candidate liable for disqualification from election as well as punitive actions.
- (c) The General Secretary shall issue letters under certificate of posting at least 45 days before the last date of receipt of the Assent Form to all members enquiring if they are willing if elected to act as member in the Executive Committee or as an office-bearer. No member shall be eligible for election unless he shall have expressed his willingness in writing in the Assent Form duly proposed and Seconded by two valid members of the Society so as to reach the General Secretary on or before a specified date.
- (d) Before the finalization of the voting paper the General Secretary shall notify a date for withdrawal of name or names in case of any contest for the particular post of an office-bearer and circulate this list only to those contesting members in 4 Weeks advance period for withdrawal of names.
- (e) On receipt of nomination by the last date, the Secretary will scrutinize the nominations and list the candidates who fulfill the eligibility criteria. Nominations after the last date will be rejected.
- (f) In the event of there being only one eligible candidate for the post, he/she will be declared elected. In the event of more than one candidate, election will be conducted as detailed below.
- (f) Members of the Scrutinizing Committee for **NPS** election will be at least four:
- 1 Chairman: President elect of **NPS**,
 - 1 Convener: General Secretary of **NPS**,
 - 2 Scrutinizers: from local area at **NPS** and another from outside **NPS**.

Signature

ಜನರೊಂ

(g) Voting papers bearing signatures of the 2 of the scrutinizers-Secretary and Chairman Scrutinizing Committee with appropriate directions shall be issued to all eligible members by the General Secretary under registered post 30 days before the date set for receipt of votes. An account of all voting papers printed and issued (Duplicate or otherwise) and those in-hand, shall be kept by the General Secretary and made over to scrutinizers at the time of scrutiny. The election to the Executive Committee and of all the office-bearers shall be done at the same time.

(h) Voting papers duly filled in and addressed to the scrutinizers shall be returned in the printed self-addressed envelopes. No hand delivery will be accepted.

(i) Two or more of the scrutinizers shall on the specified date and time scrutinize the voting papers, count the votes received by each candidate and submit the returns thereof along with all the voting papers in a sealed cover to the General Secretary who shall place the report unopened before the President at the meeting of the Executive Committee and this will later be presented at the Annual General Body Meeting.

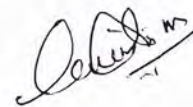
A list of voters shall be kept from the outer envelopes and this shall be available at the time of the Annual General Meeting. The scrutinizers shall separate the outer envelopes from the inner envelopes with the actual voting papers. The inner envelopes with the actual voting papers shall be mixed before being finally opened to ensure secrecy of the ballot.

(j) In the event of an equality of votes or non-filling of the posts of the office bearers or members of the Executive Committee the matter shall be decided by ballot at the Annual General body Meeting.

(k) The report of the scrutinizers on the result of voting shall be maintained in the office for reference until the next election:

(l) The Executive Committee shall have the power to fill vacancies occurring during the year.

At the first meeting of a new Executive Committee, convened by the Past-President, the first item of business will be to welcome the President, Vice-President, Secretary, Joint





secretary, and Treasurer, elected by the general Body. The new Office Bearers will assume their duties immediately after the election.

9.3: Filling of vacancies in Executive Committee:

1. If a vacancy occurs in any of the office bearers, the Executive Committee shall choose a member of Executive Committee to fill that office, who will serve till the next General Body meeting.
2. If a vacancy occurs among the other members of Executive Committee, this will remain vacant till the next General Body.

10. FUNDS AND INCOME OF THE SOCIETY OR IT'S UTILISATION

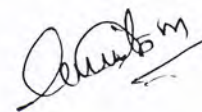
10.1: The funds of the Society shall be derived from the following sources:

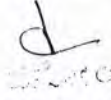
- (a) Subscription received from members.
- (b) Interest from Bank
- (c) Special contribution or donations raised directly or through the NGO's.
- (d) Income derived from the publications of the Society as per Bylaws.
- (e) Requests received by legacies from persons who desire to benefit the Society.
- (f) Such other sources as may be authorized by the Executive Council or the General Body of the Society.

10.2: Utilization of the fund:

Managing committee will ensure that the fund of the Society should be strictly used for the fulfillment of the objects of the Society as specified in the Memorandum of Association.

- (a) Those activities that further the primary objective of NPS: 90 %
- (b) Administration of The Neuropathology Society: 10 %
- (c) The funds of the Society should be invested such that the major portion is converted into fixed Deposits while a smaller portion remains in the bank for the running expenses. The proportion of this shall be determined each year by the executive council and shall be





subject to approval of the general body. A sum of Rupees Ten Thousands (Rs. 10,000/-) shall be held by the Secretary as impress money for meeting the day-to-day expenses.

(d) All the income earning, movable, immovable properties of the society shall be solely utilized and applied towards the promotion of its aim and objects only as set forth in the memorandum of Association and no profit thereof shall be paid or transferred directly or indirectly by way of dividends bonus profits or in any manner whatsoever to the present and past member of the Association or to any person claiming through any or more of the present or past members. No member of the Society shall have any personal claim on any movable or immovable properties of the Society or make any profit, whatsoever by virtue of his membership.

10.3: Endowment Fund:

The Society shall maintain Endowment funds. All moneys received from corporate members, life membership fees. Donations, gifts, legacies Proceeds from Conferences and other sources thought appropriate by the Executive Committee shall be invested in separate Endowment funds which shall constitute the principal of the Society. In addition to the amount kept in Endowment fund, from the Annual Conference of NPS, NPS headquarters will receive 35% share of the profit; out of the 35% amount, 20% will be transferred to the savings bank account at NPS for meeting day to day expenses of NPS and balance 80% will be kept as fixed deposit in Endowment fund of NPS. The interest accrued thereof will be utilized to meet day to day expenditure of NPS as per existing rule of NPS. The principal itself shall not be used, but the income from this source, is to be used primarily for furthering the aims and objectives of the Society and for developmental activity and similar expenses thought fit by the Executive Committee.

10.4: Donations:

All donations made to the Society may be exempted under Section 15B of the Income Tax Act, 1922 and corresponding provision of Section 80G of Income Tax Act, 1961 (subject to the limits and conditions prescribed in the said section), from payment of income tax provided such donations are made to the NPS. The application for getting such sanction



for the NPS shall be made by the secretary to the appropriate authorities concerned each year or as may be required under the said act.

11. PROVISION FOR PURCHASE/SALE OR TRANSFER OF IMMOVABLE PROPERTY

Society can purchase / sale or transfer its property in the name of the Society as decided by General Body Meeting with prior permission of the Charity Commissioner. An immovable property can be transferred to the Society, either by way of settling the property through a Will or Deed or by way of donating the same to the Society. In all the cases the instrument should be in writing and it should contain complete description of the property so as to clearly identify the property. The title of property should be clear to be transferable to the Society. It should be free from mortgage and litigation. The instrument by which the immovable property is desired to be introduced to Society is required to be register NPS ed, and then only the property can be conveyed in favor of the Society.

12. OPERATION OF BANK ACCOUNTS & OTHER FINANCIAL MATTERS

The accounts will be maintained in a savings bank account of a nationalized/Scheduled Cooperative bank, for the Secretary and the Treasurer/Joint Treasurer, and jointly operated by them.

The signatures of the newly elected office-bearers who shall operate the account for the year shall be attested by the President, Secretary and Treasurer, Joint Secretary, and the same shall be forwarded to the bank such that they become regular.

All income, subscription and pecuniary donations for the general purposes of the Society and the income, investments and all other moneys from time to time forming part of the general revenue of the Society shall on the same being received be paid into a bank account with any Nationalized bank for the purpose of the Society.

13. MAINTAINENCE OF RECORDS

All records as regards the membership, attendance at the meetings, minutes of the general body and executive committee meetings, subscriptions, receipt books, vouchers and

ಜನರಂ

challans, cash books, ledger bank documents including FDRs, statement of accounts and balance sheet shall be maintained properly and kept in safe custody by the Secretary and the Treasurer/Joint Secretary as prescribed. All the records of the Society shall be passed on and or handed over to the next General Secretary of the Society whenever change occurs and the new General Secretary takes over the office.

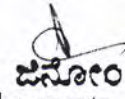
(A) The General Secretary shall maintain the following records:

- i. Membership Register.
- ii. Attendance Register.
- iii. Scientific Meeting Register.
- iv. Business Meetings Register.
- v. Inward & Outward Correspondence File.
- vi. Membership Admission File.

(B) The Treasurer shall maintain the following Records-

- i. The Cash Book.
- ii. The Receipt Book.
- iii. Voucher File containing all expenditure vouchers numbered serially and filed chronologically.
- iv. Ledger showing separate accounts of all items of receipts and expenditure.
- v. Bank records such as Pass Book, Cheques and Cash Deposit Books, Cheque payment register, Check Book, FDR & bank correspondence & keep them in safe custody.
- vi. All entries in the account books should be made without delay.
- vii. On receipt of any money the receipt should be made immediately and delivered to the payee. Similarly vouchers duly signed by the payee for the goods delivered or any service rendered to the Society should be immediately filed in the vouchers.

Signature


ಜನರಾಂ

The Treasurer shall keep proper books of account of all the assets, liabilities and income and expenditure of the Society and shall prepare an Income and Expenditure Account and Balance Sheet for every year as on the last day of March. The accounts of every year shall be audited by a Chartered Accountant or a firm of Chartered Accountants who shall be appointed for that purpose by the Executive Committee and the audited accounts shall be placed at a meeting of the Executive committee for approval. The approved statement of Income & Expenditure and Balance Sheet along with assets and investment statement should generally be circulated once a year after 1st April to all members and it shall be endorsed in the Annual General Body Meeting.

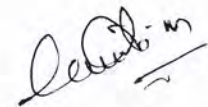
13. MAINTENANCE OF REGISTER OF MEMBERS:

An up to date membership register of members who are members within the meaning of Section 15 of the Societies Registration Act, 1860 will be maintained in the form of Schedule VI to the Societies Registration Rules, 1971 vide Rule 15 thereof. A membership register, will contain the names of all the members of the society shall be entered with their qualifications, addresses and bio-data, as provided by the members. The photograph, copy of educational qualification and registration certificates from medical council of the individual members will also be obtained and retained in the records of the office of the society. This record shall be updated from time to time. This membership register shall be produced at the time of General Body Meeting for the verification of the General Body. The applicant for Membership should fill up the application Form as given in the end and send signed form to the registered office address given herein.

14. AMENDMENT OF THE CONSTITUTION:

14.1 Society shall amend in its rules and regulations in General Body Meeting. The changes done in its rules and regulations shall be informed to the charity commissioner with in stipulated time and in required format.

14.2 Resolution involving amendment of the constitution may be proposed by any member of one year standing.



ದ
ಜನರಂ

14.3 Any resolution involving amendment of the constitution must be submitted to the General Secretary for transmission to Executive Committee at least three months in advance of the meeting at which it will be voted on by the General Body.

14.4 Notification of proposal of any amendment to the Constitution and/or bylaws must be sent to the General Secretary of the Society. This must be duly proposed and seconded by the valid members of the Society. These will be circulated and dispatched to the members at least 21 days before Annual General Meeting for discussion.

14.5 An amendment will be adopted and become operative provided there is an appropriate quorum as defined earlier for EC and GB meetings. The Secretary shall circulate the approved amendment to the members.

15. SETTLEMENT OF DISPUTES:

All the legal disputes will be settled within the Judicial Territorial Jurisdiction where the Head Quarter of the organization is registered.

16. PROVISION FOR CHANGE IN NAME AND OBJECT OF THE SOCIETY

This change shall be take place according to Section of 12 and 12A of the Societies Registration Act, 1860. The change shall be informed to the charity commissioner with in stipulated time and in required format.

17. CUSTODY OF THE DOCUMENTS

All important papers/documents etc connected to the society shall be kept at the registered office in the beginning at the time of initiating the functioning of the Society. These may be transferred in subsequent instances, to the serving general secretary for optimal functioning and or other suitable place as per the decision of the Executive committee. Executive Committee shall be held responsible for any loss or damage to the official records of the society. A duplicate set of important papers and documents may be kept at the Society headquarters



ಜನಕೇಶ್

18. CONFERENCES

An Annual Scientific Conference shall be held every year by the **NPS**. An audited financial statement of the Annual Conference shall be submitted to the **NPS**. The new Office-bearers and Executive Committee shall be, installed and take over their office at the time of the Annual meeting. The timing of the elections shall be so fixed, to facilitate the change over. The Executive

Committee shall appoint Scientific Committee Chairman for organizing the scientific programme for the Annual Conference, who shall be the President Elect.

A) NORMS FOR ORGANIZING THE ANNUAL CONFERENCE:

1. Venue of the Annual Conference of NPS:

The conference may be held in any city which is easily accessible by air, rail and road transport. The city should have a good auditorium or a convention center having adequate seating capacity. The city should have sufficient accommodation (hotel, guest houses, etc) for housing the registered delegates, spouses, members of the industry and others attending the conference.

2. Timing of the Conference:

The conference time and venue will be decided by the EC.

3. Organization of the Conference:

The venue and Organizing Secretary shall be decided one year in advance. The duration of the conference will be of two days. The first day may be devoted to Continuing Medical Education (CME) Programme and Workshop, if any. Those interested in holding the conference should apply to the General Secretary of **NPS** in advance and provide detailed information in their application about the conference facilities in the city. The applications for holding the conference for the next year should be received in advance at least one month in advance before the current annual conference. For example, for the annual conference of year 2015, the applications by the **NPS** office should be received by 31st January of Year 2014 so that a decision regarding the venue and the Organizing Secretary can be taken during the annual conference of the year 2014.

(Signature)

4. **Hosts:**

The application should come from the authorized representative of the Institution (Secretary, Convener, Coordinator etc.) after holding a meeting at the local level. In the application, the names of the secretary and chairman of the Organizing Committee should be mentioned.

5. **Budget:**

The Organizing Committee shall submit at least three months in advance the budget estimate of the conference including the anticipated expenditure of the chairman, scientific committee. This shall include the expected revenue and likely expenses. The details of the revenue to be expected from the stalls, advertisements, display of banners, registration fee, donation, sponsorship of lunch, dinner, symposia, other sources, should be specifically mentioned. Similarly, a detailed estimate of the likely expenditure on scientific program, sponsoring of guest speakers, conference venue, lunches/dinners, etc., should be mentioned. The Executive Committee shall review income/expenditure in its regular meetings.

(ii) **Registration Fees:**

The various categories of registration fees will be suggested by the local Organizing Committee and finalized after the approval of the Executive Committee of the NPS.

(iii) **The Boarding & Lodging Arrangements:**

The Reception / Organizing Committee shall make arrangements for the boarding and lodging of those attending the conference, if so desired by them on previous intimation and on payment for the same.

(iv) **Seating arrangements of the Dias:**

Chief Guest should be in the center and on each side - the President of NPS and the Chairman of the Organizing Committee will be seated. Next to them will be President-Elect on one side and Organizing Secretary on the other side. The General Secretary of the NPS will be sitting next to the organizing secretary.

(v) **NPS' Share:**

This should be as follows. 25% per cent of the net profit of the Conference shall go the Central NPS fund. In the event of Organizing Committee running into a loss, CSI parent

90/15-16 43
d

body shall not reimburse the loss. This arrangement should be reviewed periodically for suitable modification by the EC and General Body of the **NPS**. The **NPS** Endowment Fund shall be created and the money will be utilized as per the decision of the Executive Committee. The Accounts of the conference should be audited promptly by an accredited Chartered Accountant at the local level. The audited accounts should be submitted to the General Secretary of **NPS** within one year of the conclusion of the Conference. If necessary, the Executive Committee should decide to get these accounts verified by other auditors or the Committee itself. Finally, the accounts should be submitted to the General Body for approval.

(vi) Chairman of the Scientific Committee:

The Scientific Chairman is responsible for the preparation and finalization of the Scientific Program. He will do so in consultation with the members of the Scientific Council, Executive Committee and other eminent colleagues from the country. The provisional program prepared by the Chairman, Scientific Committee shall be discussed, finalized and ratified by the Executive Committee and if necessary in the Scientific Council Meeting at least 8 (eight) weeks prior to the Conference.

A committee comprising the President **NPS**, Chairman, Scientific Committee and Organizing Secretary will be responsible for finalizing the budget of the Scientific Program. The chairman, Scientific Committee shall submit to the President **NPS** and Organizing Secretary the expenses likely to be incurred by him for the scientific program including the sponsorship of guest speakers, printing, communication, travel, hospitality and other expenses. The number of overseas speaker should be restricted between 3-4. The Organizing Secretary shall reimburse the expenses of the Scientific Committee as per the agreed budget.

If the number of invited guests exceeds the agreed number, the Scientific Committee Chairman should be responsible for arranging the funds. If the Chairman, Scientific Committee raises funds for his day-to-day expenses he will submit the audited accounts to the Executive Committee of the **NPS**. The entire balance amount if any should be remitted to the general corpus of the **NPS**.

Signature

(vii) **Expenses of the Executive Committee Meetings:**

ಜನರಾಂ

During a year, usually 2 Executive Committee Meetings will be held. The first Executive Committee Meeting will be held at the venue of the annual conference. The second (midterm) one may be held at the venue of next year's annual conference during which the EC will also examine the ground facilities and other arrangements for hosting that year's annual conference. The air travel and accommodation expenses of Executive Committee Members only for the first (midterm) meeting should be taken care of by the local Organizing Committee of the annual conference. The expenses for the second meeting (i.e. the one at the time of the annual conference) should be borne by the individual members as these are the meetings during the conference which they are attending. The issue of expenses for the second can be met from the NPS fund, if the fund position permits.

B) Sponsoring of National or International Conferences / CMEs/ Symposia / Workshops:

For furthering the aims and objectives of the Society, the Executive Committee may sponsor National or International Conferences / CMEs / Symposia / Workshops etc. – other than the annual conference. If such sponsorship is made by the Society or one of its branches, 25% of the profits of such conference shall be made over to the Society and the balance of 75% may be retained by the local branch. Such amounts NPS received by the Society shall be placed in an Endowment fund and used as under the byelaws. The Society is not liable to help with any losses incurred by the sponsored conferences. An audited account of such conferences shall be sent to the Society as early as possible and within one year of the conference.

12. NEWSLETTER OF THE SOCIETY (NPS Newsletter)

The Joint Secretary will function as Editor of the NPS newsletter. Once a journal is started, a post of Editor shall be nominated from the members of the Society. He/She shall hold office for a first term of 3 years. No person shall be eligible to hold office for more than 6 years. The Editor together with the Editorial Board shall be responsible for the publication of the NPS Journal under the approved bylaws. He shall operate account for the NPS Journal.

ಆವಿಷ್ಕಾರ

ಜನರಾಜ್ಯ

The annual report, balance sheets, accounts, audited reports and budget shall be presented to the Editorial Board and at the meeting of the Executive Committee of the NPS and later at the Annual General Body Meeting.

The Editorial Board: The Editor along with the Editorial Board will be constituted and shall be responsible for the publication of the NPS Journal. The Editor shall be the Convener of the Board. The Board will be decided by the Editor in consultation with the Executive Committee.

Editorial Policy: This shall be formulated by the Scientific Council of the NPS and ratified by the Executive Committee.

13. DISSOLUTION OF THE SOCIETY

The Society can be dissolved in accordance with Section 22 of the Karnataka Societies Registration Act. 1960 A decision to dissolve NPS may be taken at a meeting and shall require a two-thirds majority of the voting members of NPS. Liquidators shall be appointed by the EC upon dissolution of NPS. The liquidators shall distribute the assets and accrued income to an appropriate cancer charity.

Department of Neuropathology

ಸಂಘದ ಹೆಸರು : ನಾ. ಸಂ. ೧೦೧೧-೧೨-೨೦೧೫ (NATHANUS)

ಮಾಹಿತಿಗಳ ವಿವರ: Rules and Regulations

ಪ್ರಕಟಿಸಿದ ದಿನಾಂಕ: 30/5/15

ನೋಂದಣಿ ಸಂಖ್ಯೆ: 90/15-16

ರಿಜಿಸ್ಟ್ರೇಷನ್ ನಂ: I

ವಿಲೇಯಾಟರ್: ನೀಲಾಕಾಂತ್

ದಿನಾಂಕ: 30/5/15

ಜ. ನೋ. 30/5/15

(Signature)

CERTIFICATE

ಜನೋಂ

Certified to be true copy of the Rules and Regulation of the Society viz "Neuropathology Society" (INS).

1. Dr. Sarala Das (President)
2. Dr. Ashru K Banerjee (Vice-President)
3. Dr. Chitra Sarkar (General Secretary)
4. Dr. Anita Mahadevan (Joint Secretary)
5. Dr. Vani Santosh (Treasurer)
6. Dr. VV Radhakrishnan (Member)
7. Dr. Geeta Chacko (Member)
8. Dr. BD Radotra (Member)


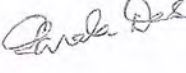



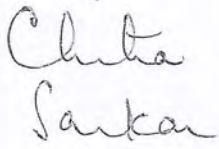

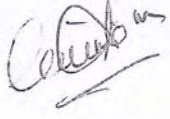

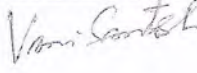
Sarala Das
Chitra Sarkar
Anita Mahadevan
Vani Santosh
VV Radhakrishnan
Geeta Chacko
BD Radotra

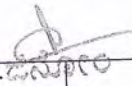


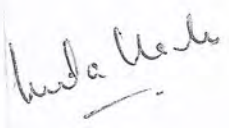

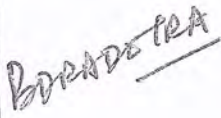
Place: Bangalore

Date: 30/05/2015

LIST OF SOCIETY MEMBERS

ಜನರೊ

Sl No	Name & Residential Address	Age (yrs)	Occupation	Designation in the Society	Photograph	Signature
1	Prof. Sarala Das Chitrakala, Jhanjir Mangala, Cuttack, 753009		Neuropathologist	President		
2	Prof. Ashru K Banerjee #146, Sector 7 Panchakula 134109	75	Neuropathologist	Vice President		
3	Dr. Chitra Sarkar C-2/9 AIIMS Campus Ansari nagar East New Delhi 110 029	59	Neuropathologist	Secretary		
4	Dr. Anita Mahadevan #51, Type IV, Block 8, NIMHANS Quarters Byrasandra Campus Bangalore 560 011	45	Neuropathologist	JOINT SECRETARY		
5	Dr. Vani Santosh 320, 6th Main, HAL 2nd Stage Bangalore 560 038	57	Neuropathologist	JOINT SECRETARY TREASURER		

6	Prof. VV Radhakrishnan KRA-21, 'Purnima' Kuravankonam Junction Thiruvananthapuram- 695 003	67	Neuropathologist	Member	 
7	Dr. Geeta Chacko 757 B Scudder Crescent CMC College Campus Bagayam Vellore 632002	51	Neuropathologist	Member	 
8	Dr. BD Radotra House No.64 Sector 24a Chandigarh	57	Neuropathologist	Member	 

PLACE: BANGALORE

DATE:

Declarant

Department of Neuropathology

ಸ್ಥಾಪಕ ಹೆಸರು : (PURNIMAUS)

ಮಾಖಲೆಗಳ ವಿವರ: ಕೊಂಕಣಿ ಸ್ವಾಸ್ಥ್ಯ 15

ಜ್ಞಾಪಕ ದಿನಾಂಕ: 30/5/15

ನೋಂದಣಿ ಸಂಖ್ಯೆ: 90/15-16

ರಜಿಸ್ಟ್ರಾರ್‌ನ ಜಯನಗರ

ವಿಲೇವಾರಿ ಮಾಡಿದವರು: ಸೋಮಲತಾ

ದಿನಾಂಕ: 30/5/15

ಜಿಲ್ಲಾ ಮೋಂದಣಾಧಿಕಾರಿಗಳು 27/6/15

ನಕಲು ಪ್ರತಿಯಲ್ಲಿ 49 ಪುಟಗಳು ಇವೆ :
49 ನೇ ಪುಟದ ನಕಲು ಪ್ರತಿ ಸಂಖ್ಯೆ